

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a the Tywardreath and Par Parish Council Annual Meeting held on 2<sup>nd</sup> May 2019 at the Par Track Pavilion**

**Present** Cllrs C Wildish, Chamberlain, Shroff, Hughes, Page, Phillips, Taylor and A Wildish

**In attendance** Parish Clerk, Sally Vincent  
Cornwall Councillor Pauline Giles (part)  
Cornwall Councillor A Virr (part)  
Tasha Davis (Community Link Officer)  
1 member of the public (part)

#### **19/01 Election of Chairman 2019/2020**

Cllr Shroff proposed, Cllr Chamberlain seconded and it was RESOLVED that Cllr C Wildish would serve as Chairman for 2019/2020

#### **19/02 Declaration of Acceptance of Office**

Cllr Wildish recited and signed the Declaration of Acceptance of Office

#### **19/03 To receive and accept apologies for absence**

Cllr Rowse

#### **19/04 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2021

#### **19/05 Public Questions/Police Report**

Public Questions

None

Police Report

No report

#### **19/06 Election of Vice Chairman 2019/2020**

Cllr C Taylor proposed, Cllr C Wildish seconded and it was RESOLVED that Cllr Phillips would serve as Vice Chairman for 2019/2020.

#### **19/07 To Appoint Representatives**

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the following Cllrs would be the representatives for 2019/2020.

- Tree Warden – Cllr Page
- Community Network – Cllr C Wildish, Cllr A Wildish
- Imery's Liaison – Cllr Hughes, Cllr Phillips

- Beach Management – Cllr Page, Cllr Shroff
- Flood Forum (Joint Emergency Committee) – Cllr Taylor, Cllr A Wildish, Cllr C Wildish
- Webmasters – Cllr C Wildish, Cllr Phillips
- PL24 Association – Cllr Chamberlain, Cllr Rowse
- Luxulyan Valley Partnership – Cllr Hughes

**19/08 To Appoint Committees 2019/2020**

Cllr C Wildish proposed, Cllr A Wildish seconded and it was RESOLVED that the following members would serve on committees for 2019/2020

- Planning Committee – Cllr Phillips, Cllr Hughes, Cllr C Wildish, Cllr Rowse, Cllr Shroff - vacancy.
- Finance Committee – Cllr Phillips, Cllr Hughes, Cllr Taylor, Cllr A Wildish
- Environment Committee – Cllr Chamberlain, Cllr Taylor, D George (co-opted non Councillor), Cllr Page, Cllr A Wildish

**19/09 To fix venues for future meetings**

Cllr Phillips proposed, Cllr C Wildish seconded and it was RESOLVED that meetings should be held in Par Track Pavilion and the Village Hall, Tywardreath.

**19/10 To approve the minutes of the council meeting held on 3<sup>rd</sup> April 2019**

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

**19/11 Matters arising from the minutes not on the Agenda – for report only**

None

**19/12 Resolutions from Councillors**

None.

**19/13 Accounts for Approval.**

Cllr Hughes proposed, Cllr Page seconded and it was RESOLVED that payment of accounts totalling £2,380.87 be approved.

**19/14 To receive and note any minutes from parish council committees**

Planning – minutes noted.

Environment – no report

Finance - no report

**19/15 To receive reports from Cornwall Councillors**

Cllr Virr – no report

Cllr Rowse had supplied the following report

Last week I Chaired an extraordinary Par Beach Management Group meeting to discuss two issues: the beach huts and Milos. I am hopeful that the beach huts will be in for June and that at the same time the new access path through the dunes will be done. As for Milos, a number of concerns have been aired locally about the proposals to change how it is run over there. The Site Manager came and discussed those changes with us. For ease of reference, I

have copied and pasted the following written response I had from Park Leisure on the proposed changes to Milos: - *“In terms of Milos I am very happy to be able to clarify this for you. Basically from your perspective nothing changes. The upstairs community space is unaffected and is available to use in the same way as always. In reality we are just moving the overall offering away from an ‘Italian Bistro’ to a Coffee Shop/Café that is more relevant to our location and reflects what our customers are looking for both in terms of Park Owners and Guests as well as local people and beach users. I think in many respects, the Italian theming was rather niche and the new changes will simply make it appeal to more people, more of the time.”*. This is something I am keeping a close eye on.

Recently I met with our MP Steve Double and representatives from the Office for National Statistics about our case to have ‘Cornish’ as a tick box option on the next census in 2021. It was five years ago this week that the Council of Europe (completely separate entity to the EU Parliament), recognised the Cornish as a national minority, giving us the same minority status as the Welsh for example. Despite this great achievement five years ago, not a great deal has been done since then. The Cornish Minority Status Working Group that I sit on believe it is absolutely imperative that the Cornish are recognised in the next census to allow us the evidence to attract proper resource in to Cornwall from Central Government. The meeting was a frustrating one, but ground was covered and the campaign continues.

Not in the parish, but I have recently been contacted, and since met with, Imerys to discuss the World War II Pill Box at Spit Beach. It is clear that the Pill Box is in a desperate need of repair and, after being battered by the elements over the last 70 years, is really starting to show its age. It is no secret that the Pill Box has its issues. A hugely important part of our local history, but a part that now attracts the type of behaviour it was never intended for – ASB, drugs and homelessness. This piece of heritage, for all its beauty, is beginning to become unsafe and a slight eyesore because of its neglect. It is in desperate need of some TLC. Imerys have approached me to see if I would like to do something with it to bring it back to life, whether that’s in its current form in in a new form. Given its importance locally, the last thing I want is for it to be demolished. I am therefore looking in to what could be done to this piece of local history and any help and suggestions would be warmly welcome.

I won’t be having my councillor surgery in May as I am away this week, but as ever if anyone needs me they can just email me or phone me.

Cllr Giles – reported

I attended the Fowey Community Stakeholder workshop along with Cllrs Virr and Rowse, it was good to see the consultation being done, but as a doer not a talker, would like to see more positive action, even if it were just to clear the site to give residents confidence that something is going to happen.

Two of the Highways schemes submitted by St Blaise Town Council have been agreed and are on the schedule of works. Both involve yellow lines, some in Par Lane and the rest in Old Roselyon. It is hoped they will help with traffic flow.

Now that St Blazey Recycle has moved into its new premises, I have enrolled on a teacher training course in readiness for the installation of the Community kitchen and cafe.

People from our key areas of deprivation will be able to enrol on an NVQ Level 2 course in Food Preparation. There will be 40 spaces available in the coming academic year, and it is hoped that following on from the qualification we will be able to help them find employment. Anyone reading this, can contact me to discuss their eligibility for the course, the teaching element will be on a Monday and you will be required to assist in the kitchen on another day (Tuesday to Saturday) to hone your skills and work towards the qualification. Paid childcare provision is in place, this is a golden opportunity for a young parent to learn a valuable skill and open up their employment opportunities.

Contact me via email [pauline.giles@cornwallcouncillors.org.uk](mailto:pauline.giles@cornwallcouncillors.org.uk)

### **19/16 Individual Councillor Responsibilities**

Cllr C Wildish proposed, Cllr Hughes seconded and it was RESOLVED that the following members should be Lead Councillors on the following projects

NDP – Cllr A Wildish, Cllr Hughes

Public Toilets - Cllr A Wildish, Cllr Page, Cllr Chamberlain, Cllr Rowse

Play Area – Cllr Page

Allotments – Cllr Page, Dave George

### **19/17 Correspondence – for information only**

Correspondence was ‘left on the table’ for Councillors attention.

The Service Level Agreement with Cormac for cleaning the toilets would continue for a further 12 twelve months.

### **19/18 Neighbourhood Plan**

#### **Cllr Hughes reported**

The Tywardreath and Par Neighbourhood Plan Steering Group has worked hard over the past year and the Plan is making real progress.

Initial public consultations took place in the first part of 2018, including a preliminary survey, to establish parameters and guidelines for the Plan. This information was used in the formulation of a detailed questionnaire, copies of which were delivered, by post, to every household in the Parish.

We analysing the results of the surveys and will be posting the reports on Tywardreath and Par Parish Council website in the very near future:

23% of residents completed the Residents’ Questionnaire and, of those who expressed an opinion here are is a summary of the results.....

#### **Personal Information:**

The great majority of respondents, 93%, were aged 40+, with more than one in five (22%) aged 75+.

Most respondents had lived in the Parish for more than 10 years (60%), while a further

12% had done so all their lives. Only 11% had lived in the Parish for less than three years.

#### **Development Boundaries and Rural Exception Sites:**

More than three-quarters of respondents (79%) supported the development boundaries shown on the map included in the questionnaire. Only 8% did not want development boundaries at all. 13% supported the boundaries in principle but requested changes and these suggestions will be given due consideration.

More than two-thirds of respondents supported no more than 10 homes being built on an individual rural exception site.

There was no clear consensus on the number of homes that residents would prefer to see built in the Parish before 2030. The most popular ranges varied widely, with 1 to 5, 16-20 and 26-30 homes each selected by 18%.

The most popular types of housing to see built in the Parish were the three 'Affordable' options. Most popular of all, supported by 59% of respondents, was affordable housing to buy at a discount. Housing built to HAPPI principles (i.e. homes that are easily adaptable to changing needs, for example as individuals grow older) was selected by 49%.

When asked to give their single preferred type of housing to meet the housing need in the

Parish, respondents' most popular selections were houses (29%) and bungalows (26%).

When asked to select all types that they felt would be appropriate for the Parish, the leading types were bungalows, semi-detached houses and houses generally, each selected by 55-60%.

The majority of respondents (63%) would not be interested in self-build, but a significant minority (20%) would be, while a further 17% stated that they "may" be.

The majority of respondents (63%) would not be interested in downsizing from their current home before 2030. While only 12% answered that "Yes" they might want to downsize before 2030, nearly one in four (25%) stated that this "may" be the case.

Although the majority of respondents (63%) would not be interested in moving into housing which is more easily accessible before 2030, 10% answered that "Yes" they might want to move into such housing before 2030 and more than one in four (26%) stated that this "may" be the case.

#### **Development Design:**

Almost all respondents (98-99%) agreed that new developments should include roads, footpaths and other infrastructure which meet the construction adoption standards of Cornwall Council Highways, should have pavements which are safe and of sufficient width for all, and should include pavements which have dropped kerbs to provide safe crossing points suitable for all. A large majority (79%) also agreed that new developments should have publicly accessible electric vehicle charging points.

The most frequently suggested numbers of off-road parking spaces for properties of different sizes were one for one-bedroom homes (66%), two for two-bedroom properties (52%), two for three-bedroom properties (62%) and two or three for four-bedroom properties (44% and 35% respectively).

Each of eight possible features of new homes were supported by most respondents, but the most popular of all were rainwater storage systems, garages large enough for modern cars, off-road visitor parking, and solar panels, all supported by 90% or more.

#### **Protecting the Parish Environment and Heritage:**

99% agreed that the Parish's natural heritage assets should be protected.

Every one of 10 features of the Parish environment was rated as Very/Fairly important in creating the distinctive nature and character of the Parish by at least 80% of respondents who expressed their opinion.

All but farmed landscape were rated Very important by a clear majority of respondents, particularly air unpolluted by fumes (83%), public open spaces (80%), Par Beach (76%), trees (73%), and a peaceful, quiet environment (71%).

**Business and Tourism in the Parish:**

Among 20 job types listed in the questionnaire, 16 were considered Very/Fairly appropriate for the Parish by a majority of respondents. Most popular of all, considered Very appropriate by most respondents, were care, agriculture/horticulture, shops/retail, small-scale tourist accommodation, and building/gardening maintenance. The least popular job types, considered not appropriate by most respondents, were large-scale tourist accommodation, scientific sector, online services such as call centres/marketing, and, least popular of all, heavy industry.

**Health and Wellbeing:** Of six professional/ commercial services listed in the questionnaire, five were supported by more than 80% of respondents as something they would like to see in the Parish, a dentist proving most popular of all. Even the least supported service, a sexual health clinic, still drew a narrow majority (53%) agreeing that it should be provided.

85% of respondents agreed that flooding is a significant risk/problem in the Parish.

Almost all respondents (96%) supported the use of part of the StARR project funding to make local footpaths and pavements as accessible as possible.

Well over 90% of respondents agreed that children should be able to walk on well-lit pavements as they travel to school, and that footpaths, pavements and public amenities should be accessible to all. Only slightly fewer supported the development of effective traffic-calming measures within the Parish, and the introduction of charging points for electric vehicles in parking spaces available for public use.

95% of respondents parked a motorised vehicle at home. Nearly half of those (46%) parked just one vehicle, almost always a car, while 41% parked two vehicles, the second vehicle also being a car in 87% of cases (a van was next most likely). 9% of households parked three vehicles at home and 3% parked four or more vehicles at home.

Nearly three-quarters of respondents (72%) stated that they park at home in a parking space on their own land. Nearly one in three (31%) use a garage at home, while 19% park on-road outside.

**Vision Statement:**

There was widespread support for the Vision Statement set out in the questionnaire, with 92% of respondents supporting it while most of the remainder were unsure rather than not in support.

Those who indicated that they wished to talk to us about the plan are being contacted by post (we only have their addresses). The winner of the draw is being contacted.

Given the importance attributed to environmental issues in our consultations a very successful Blue Green Event was held, attended by representatives of over 20 local organisations to consider various aspects of this area.

Working with Cornwall Council, all local residents were invited to respond to a housing needs survey, the results of which will be used to support policies proposed, as will results of a survey of all local businesses.

Guided by the survey results, work is continuing on the compilation of supporting evidence and formulation of draft policies. These will be presented for public consultation later in the year.

Our Draft Neighbourhood Plan will then be submitted for inspection, first by Cornwall Council and then by an independent inspector. Once these bureaucratic hurdles have been jumped, it is hoped that we will be able to present the Plan for referendum of all those on the electoral roll in the early part of 2020.

All members of the Steering Group are to be commended for their hard work and commitment but special recognition must be given to the secretary, Alison White for her outstanding organisational and diplomatic skills, without which we would not have made such progress.

#### **19/19 Adoption of the Statement of Assurance to 31<sup>st</sup> March 2019**

Members having responded to the questions in the affirmative, it was proposed by Cllr Phillips, seconded Cllr Hughes and RESOLVED that Annual Governance Statement to 31<sup>st</sup> March 2019 be approved.

#### **19/20 Adoption of the Annual Accounts to 31<sup>st</sup> March 2019**

Cllr Phillips confirmed that he had carried out an internal audit of the accounts prepared by the Parish Clerk/RFO and found them to be a true record of the council's financial position. He then proposed, Cllr Hughes seconded and it was RESOLVED that the Annual Accounts to 31<sup>st</sup> March 2019 be adopted.

#### **19/21 Parish Councillors Reports**

Cllr Hughes reported: Par Running Track was eventually transferred on a 125-year lease to a community company, Par Track Ltd, on 1<sup>st</sup> April 2018. Since then, a hard-working team of unpaid directors and volunteers have made huge progress in improving the facilities and developing new activities to make attract a wider range of the community and to ensure financial viability. The new skate-park, for which we already had planning permission is, after some positive design changes, well under construction and should be available for use by the summer.

Planning permission has been obtained for other improvements and funding secured. The children's play area will move in the next few months to a site beside the pavilion, with exciting new equipment. When funds allow, the site of the old playground will be converted into an overspill bus/minibus park, relieving the pressures in Eastcliffe Road when there are events on. A temporary building has been obtained and converted to accommodate Par Library, run by a keen team of volunteers: without this, the community would have lost this important asset when the lease expired on the original building last month.

Once the necessary site investigation work has been completed, work will begin on expanding and modernising the pavilion to include a gym, studio, meeting room and café, the café to provide a permanent home for the library. It is hoped that all of this work will be completed within a year.

Whilst a large number of people have made a huge contribution to this remarkable progress, special recognition has to be given to Doug Scrafton, without whose diplomatic skills, powers of persuasion and sheer refusal to

give up even when the obstacles seemed unsurmountable, we would not be in the present, enviable position.

Cllr Taylor reported that a Flood Plan desktop exercise would be held on 10<sup>th</sup> May at Alexander Hall at 7pm; members were strongly encouraged to attend.

Cllr Page reported that there was a government grant for street cleaning and an application had been put in for long reach litter pickers by FOPB.

Cllr Chamberlain had attended the PL24 Nature Reserve event, which had been very interesting.

Cllr Page had attended the Awards Evening the previous evening and recorded congratulations FOPB. It was agreed that the parish council should also extend their congratulations.

Cllr Wildish reported that the community had been invited to put an application for the Time and Tide Bell; there would be a meeting at Cornubia Hall to discuss this.

**Date of next meeting** – 6<sup>th</sup> June 2019

**Meeting Closed** 8.27pm