

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 18th October 2018 at the Village Hall, Tywardreath at 7.25pm

Present Cllrs Phillips, Hughes, C Wildish (*ex-officio*)

In attendance The Parish Clerk, Sally Vincent

18/01 Apologies Cllr J Rowse, Cllr Taylor, Cllr A Wildish

18/02 Election of Chairman

Proposed Cllr C Wildish, seconded Cllr Hughes and RESOLVED that Cllr Phillips should serve as Chairman for 2018/2019

18/03 Declaration of Interests

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2021.

18/04 Public Questions

None

18/05 Minutes of the meeting of 16th November 2017

Proposed Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the minutes be confirmed and signed by the Chairman

18/06 Matters arising on items not on the Agenda - *for report only*

None

18/07 To receive Environment Committee Risk Assessment Schedule and 2019/2020 Budget Proposals

Budget proposals received. Risk Assessment awaited.

18/08 To consider risk assessment schedules, including public liability and fidelity cover and sign off

It was proposed by Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the risk assessment schedule should be signed off and that the public liability and fidelity cover was adequate

18/09 To review Parish Clerk Job Profile/Salary/Hours

It was proposed by Cllr C Wildish, seconded Cllr Phillips and RESOLVED that the Clerk's hours should increase to 10 at point 38 and the existing arrangement for holiday should continue.

18/10 To review Earmarked Reserves 2018/2019 and Allocate Earmarked Reserves 2019/2020

It was proposed by Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the following reserves should be earmarked for 2019/2020

Flood Plan	£500.00
Par Beach	£14,500.00
Neighbourhood Plan	Balance of 2018 allocation (£4938.28 @ 1/4/18)
Clerks Gratuity	£4,225.00
Tywardreath Sunshine Gym	£4,000.00
Hamley's Corner	£12,500.00
Devolution costs	£2,000.00
Community Asset Support	£2,000.00
Community Warden	£10,000.00
Footpath Contingency	£250.00

18/11 Budget 2019/2020

The Environment Committee had submitted its proposed budget for consideration and this was studied by members. Having considered all the financial information available a draft budget was formulated and Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that a recommendation should be made to full council that the precept for 2019/2020 should remain unchanged at £41,838.00.

Date of Next Meeting – to be arranged

Meeting Closed 8.15pm