

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 16th November 2017 at the Village Hall, Tywardreath at 7.15pm

Present Cllrs Phillips, Hughes, Taylor

In attendance The Parish Clerk, Sally Vincent
Cllr Rowse

17/01 Apologies Cllr Wildish

17/02 Election of Chairman

Proposed Cllr Taylor, seconded Cllr Hughes and RESOLVED that Cllr Phillips should serve as Chairman for 2017/2018

17/03 Declaration of Interests

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2021.

17/04 Public Questions

None

17/05 Minutes of the meeting of 17th November 2016

Proposed Cllr Hughes, seconded Cllr Taylor and RESOLVED that the minutes be confirmed and signed by the Chairman

17/06 Matters arising on items not on the Agenda - *for report only*

None

17/07 To receive Environment Committee Risk Assessment Schedule

Awaited

17/08 To consider risk assessment schedules, including public liability and fidelity cover and sign off

It was proposed by Cllr Hughes, seconded Cllr Taylor and RESOLVED that the risk assessment schedule should be signed off and that the public liability and fidelity cover was adequate

17/09 To review Parish Clerk Job Profile/Salary/Hours

It was proposed by Cllr Taylor, seconded Cllr Phillips and RESOLVED that the Clerk's hours should remain at 8 but rise to point 36 and the existing arrangement for holiday should continue.

17/10 To review Earmarked Reserves 2017/2018 and Allocate Earmarked Reserves 2018/2019

It was proposed by Cllr Hughes, seconded Cllr Taylor and RESOLVED that the following reserves should be earmarked for 2018/2019

Allotments	£3000.00
Flood Plan	£500.00
Par Beach	£10,000.00
Neighbourhood Plan	Balance of 2017 allocation
Clerks Gratuity	£3850.00
Play Area	£15,000.00
Hamley's Corner	£15,000.00
Devolution costs	£5,000.00

17/11 Budget 2018/2019

The Environment Committee had submitted its proposed budget for consideration and this was studied by members.

Having considered all the financial information available a draft budget was formulated and Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that a recommendation should be made to full council that the precept for 2017/2018 should remain unchanged at £41,838.00.

Date of Next Meeting – to be arranged

Meeting Closed 8.15pm