

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a the Tywardreath and Par Parish Council Annual Meeting held on 11th May 2017 at the Par Running Track Pavilion

Present Cllrs C Wildish, Hughes, Phillips, Rowse and A Wildish

In attendance Parish Clerk, Sally Vincent
Cornwall Councillor A Virr
1 member of the public

Cllrs Mrs C Wildish, Hughes, Phillips, Rowse and A Wildish recited and signed their Declarations of Acceptance of Office

The Clerk confirmed that Cllr Scrafton had made his Declaration before her earlier in the day

Cllr Taylor had presented his apologies due to illness and requested permission to make his Declaration before the next meeting of the Council. This was granted.

17/01 Election of Chairman 2017/2018

Cllr Phillips proposed, Cllr Rowse seconded and it was RESOLVED that Cllr Wildish would serve as Chairman for 2017/2018

17/02 Declaration of Acceptance of Office

Cllr Wildish recited and signed the Declaration of Acceptance of Office

17/03 To receive and accept apologies for absence

Cllr Scrafton, Cllr Taylor
Cornwall Councillor Giles
PCSO Rebecca Harris

17/04 Declaration of Interests

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – None

17/05 Public Questions/Police Report

Public Questions

None

Police Report

There had been 10 crimes in the parish during April – 1 x violence with injury, 2 x vehicle offences, 1 x shoplifting, 3 x other theft, 2 x criminal damage, 1 x public order and 23 incidents recorded.

17/06 Election of Vice Chairman 2017/2018

Cllr Rowse proposed, Cllr Hughes seconded and it was RESOLVED that Cllr Phillips would serve as Vice Chairman for 2017/2018.

17/07 To Appoint Representatives

Cllr Hughes proposed, Cllr C Wildish seconded and it was RESOLVED that the following Cllrs would be the representatives for 2017/2018.

- Tree Warden – vacant
- Community Network – Cllr C Wildish, Cllr Hughes
- Webmasters – Cllr C Wildish, Cllr Phillips
- Imery's Liaison – Cllr Hughes, Cllr Phillips
- Beach Management – Cllr A Wildish, Cllr Hughes, Cllr Rowse
- Flood Forum – Cllr Taylor, Cllr A Wildish
- PL24 Association – Cllr C Wildish
- Luxulyan Valley Partnership – Cllr Hughes

17/08 To Appoint Committees 2017/2018

Cllr C Wildish proposed, Cllr Rowse seconded and it was RESOLVED that the following members would serve on committees for 2017/2018

- Planning Committee – Cllr Phillips, Cllr Hughes, Cllr C Wildish, Cllr Rowse, 1 vacancy.
- Finance Committee – Cllr Phillips, Cllr Hughes, Cllr Taylor, Cllr A Wildish
- Environment Committee – vacant

17/09 To fix venues for future meetings

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that meetings should be held in Par Running Track Pavilion and the Village Hall, Tywardreath

17/10 To approve the minutes of the council meeting held on 6th April 2017 and (for Accuracy) the Annual Parish Meeting held on the 6th April 2017

Council, 6th April. Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman. Annual Parish Meeting. Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that the minutes be confirmed for accuracy.

17/11 Matters arising from the minutes not on the Agenda – for report only

None

17/12 Resolutions from Councillors

Cllr Wildish proposed that Tywardreath & Par form a Joint Emergency Committee with St Blaise Town Council with each Council electing three Councillor representatives and the Committee co-opting two additional non Councillor members. This was seconded by Cllr Phillips and RESOLVED unanimously. Cllr Hughes proposed, Cllr Phillips seconded and it was further RESOLVED that the three Councillor representatives for Tywardreath & Par parish council should be Cllrs Taylor, A Wildish and C Wildish.

17/13 Accounts for Approval.

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that payment of accounts totalling £2417.57 be approved.

17/14 To receive and note any minutes from parish council committees

Planning – minutes noted

Environment – no report

Finance - no report

17/15 To receive reports from Cornwall Councillors

Cllr Virr reported

He was now drawing to the end of his first week of office as a Cornwall Councillor and he wished to pay tribute to his predecessor, Cllr Hughes, for all his work in the role in the past.

Cllr Rowse reported

I'm very much looking forward to the next four years, both as a Parish Councillor and as a Cornwall Councillor.

I hope to inject some energy in to our community and I will be working extremely hard to deliver on my three key priorities; *Stopping Inappropriate Development, Maintaining Our Roads and Highways and Looking After Our Open Spaces*, as well improving our area as a whole.

I have already in the past week had several meetings with people within our community and I am very much looking forward to getting involved with a variety of new projects, as well as continuing to work on the bigger projects like our Neighbourhood Plan.

I want to work with all of you in my capacity as both a Parish and Cornwall Councillor, and I can't wait to see what the next four years has in store for us. I just want to finish off by thanking David, Roy and especially Doug, for all their hard work whilst they served as County Councillors. Our area is most certainly better off as a result of your service.

I'd also like to welcome Adrian to the Council who is a fantastic addition and I very much look forward to working with you.

I will be reporting back to the Parish Council regularly on my activity and if any of the councillors have any questions, or want to raise anything, then please do not hesitate to ask.

Cllr Giles had submitted the following report

Sorry I can't be with you tonight, I am attending the Police meeting in St Blazey.

I would just like to say hello to anyone who doesn't know me.

I am a local maid, who served as St Blazey's Town Clerk for 10 years.

Growing Community spirit is at the heart of my campaign. I want to see neighbours helping one another and Jordan and I are working on a couple of projects to kick start that.

The speed of traffic is high on my list of priorities, and I have already arranged a site visit with members of Cornwall Councils transport & Infrastructure team to decide what mitigation measures can be taken to help the situation.

I look forward to meeting you all next month, when I will hopefully have more to tell you.

17/16 Individual Councillor Responsibilities

Cllr C Wildish proposed, Cllr Phillips seconded and it was RESOLVED that the following members should be Lead Councillors on the following projects
NP – Cllr A Wildish, Cllr Hughes
Public Toilets - Cllr Rowse, Cllr Scrafton
Play Area – Cllr Scrafton, Cllr Rowse
Allotments – Cllr Phillips, Cllr C Wildish

17/17 Correspondence – *for information only*

Correspondence circulated via email was noted.

Cllr Rowse would put forward strong objections from the parish council in respect of the licensing application at Milo's.

The previous Environment Committee had agreed that the parish council should join the LMP for 2017.2018.

The Service Level Agreement with Cormac for cleaning the toilets would continue for a further 12 twelve months.

17/18 Neighbourhood Plan

Cllr Hughes reported that the next meeting was scheduled for the following Monday at 7.15pm in the New Inn. There would be a display on 3rd June at the Big Lunch.

Cllr Hughes left the room for the next agenda item.

17/19 Tywardreath Allotments

The Clerk reported that she had allocated plots to everybody on the waiting list living in the parish and still had 6 vacant plots. Two people living in the parish had requested a second plot but, to date, this had not been allowed. Cllr Phillips considered that multiple tenancies should be disallowed and that the parish council policy of restricting tenancies to people living within the parish must be adhered to. Cllr C Wildish agreed to arrange for the availability of plots to be advertised in the PL24 magazine. Cllr C Wildish proposed that Dave George should be asked to source and price black plastic covering for the vacant plots and that Cllr Phillips and Clerk be given delegated powers to purchase it on behalf of the parish council. Cllr C Wildish would send the amended 'Welcome Pack' to the Clerk and Cllr Phillips. Cllr Phillips noted that one allotment holder had broken the new fence to allow access to his plot; he would speak to him and explain that if he wished to access via this position he would need to finance the installation of a gate as had been done by other tenants.

Cllr Hughes returned to the meeting

17/20 Dispensations

Cllr Phillips proposed, Cllr A Wildish seconded and it was RESOLVED that the Clerk be given delegated power to grant dispensations under the power resting with the relevant authority under section 33(1) of the Localism Act 2011 and the basis set out under section 33(2). Cllr Hughes submitted a request for dispensation to take part in any discussions and/or vote (excluding fees) on allotments. This was granted by the Clerk on the basis that it was in

the interests of persons living in the area, given Cllr Hughes's experience of allotments.

17/21 Adoption of the Statement of Assurance to 31st March 2017

Having answered all the questions in the affirmative, Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that the Statement of Assurance to 31st March 2017 should be approved.

17/21 Adoption of the Annual Accounts to 31st March 2017

Cllr Phillips confirmed that he had completed an internal audit of the annual accounts prepared by the Parish Clerk and found them to be an accurate record of the Council's financial position. He then proposed, Cllr Hughes seconded and it was RESOLVED that the Annual Accounts to 31st March 2017 should be adopted.

17/22 Co-option of Councillors

The Clerk reported that she had received 2 expressions of interest from people wishing to be considered for co-option. It was agreed that interviews should be set up before the June meeting and that the Clerk would advertise the vacancies on the parish council's notice boards.

17/23 Parish Councillors Reports

Cllr C Wildish had prepared a draft of the Annual Report. It was agreed that this should be put in the PL24 magazine.

Date of next meeting – 1st June 2017

Meeting Closed 8.02pm