



Minutes of Meeting on 27th October 2016 7pm at The Pavilion, Par Running Track

Present:

Gill Butler (chairing), Eve Winterbottom(taking minutes), John Page, Roy Taylor (had to leave early), Jan Brazier, Ann Foster, Alison White, Becky Hughes, Richard Croome, Caroline Wildish, Adrian Wildish, John Tayler, Pauline Tayler, Emma Deacon, David Quoroll, Richard Parks, Dennis Brock, Kate Roberts, Sue Harley , James Kittow, Val Tippett, Mark Tippett

Apologies:

David Hughes, Alyson Parkes, Doug Scrafton

Minutes of the last meeting:

Gill passed round copies of the minutes of the first meeting which took place on 19th September.

The minutes were proposed by Frank Lawson and seconded by Eve Winterbottom.

Introduction:

Gill explained the purpose of this meeting was to put together a steering group to work on the plan development. She explained the role of the CRCC who attended the inaugural meeting..... One of their team is currently assisting the St Blazey group to develop their Neighbourhood Plan.

Gill then gave some background to Neighbourhood Plan (NP) within Tywardreath & Par Parish (Ty&P)....

- without a plan, the Cornwall Council Local plan will apply to the area
- St Blazey has begun work on an NP with the support of CRCC – continually changing
- there have already been 2 attempts to create an NP in our neighbourhood – originally the chosen area was too large and all encompassing; the second attempt was started by Grenville Allen of the PC but was abandoned through lack of time
- to work an NP must have the back-up of a steering group

Powerpoint Presentation:

Gill then presented her PowerPoint slide show explaining the power and scope of an NP. What can and can't be done and the structure required. This can be worked on and used for future public consultations etc.

Financial and Funding

There is funding available. Ty&P Parish Council have some money earmarked for the development of an NP (Sally Vincent has confirmed that this amounts to £5,000). In order to use this money, the Steering Group must agree expenses and if invoices are then passed to Ty and Par PC, these will be paid. There may be other funding available – apparently Grenville began an application to the Lottery Fund and Caroline suggested following this up. GB to follow up

Steering Group Set-Up

Gill then asked for volunteers to act on the steering group (optimal number of about 9 or 10). In the event, 14 people volunteered to be added the group of volunteers from the first meeting.

Gill asked for a volunteer to step up as Treasurer, but there were no volunteers.

So far we have Chairman: David Hughes, Acting Secretary (or Vice Chair): Gill Butler

Terms of Reference:

Gill explained that this is similar in function to a Constitution. '**Terms of reference** (TOR) define the purpose and structure of a project, committee, meeting, negotiation, or any similar collection of people who have agreed to work together to accomplish a shared goal.'

Gill then distributed 2 sample terms of reference documents she had obtained, one from CRCC and the other, Cornwall Council.

Leaflets, Flyers and Posters:

Gill also distributed sample of a trifold A4 NP leaflet plagiarised from the one prepared for Luxulyan by Roger Smith (with his permission) in order to open up the consultation to a wider audience. The final draft can be agreed at the next meeting of the Steering Group.

Printers estimates for 2,000 copies have been obtained:

Pegasus (St. Blazey)	(litho)	£95
Palace Printers (Lostwithiel)	(digital)	£88
Lex Dezigns (St Austell)	(digital)	£140

There were also two A4 fliers, 'Questions' and 'Volunteer' sheets.

Gill has also put together design for A4 posters for a public consultation event – date, time and venue to be agreed by the steering group at the next meeting.

AOB:

1. Richard Parks asked what happens if the community referendum votes against the NP. Then the NP can be modified and represented. It's a case of trying again, but if failure results too often it would then have to be dropped. Once the NP is accepted, then the County Council must adhere to it but apparently it may still be overridden by central government.
2. Dennis Brock asked if there was a local housing allocation in the CC local plan. Yes, there is but research is required to discover what the figure is. There is a risk that now Par Docks eco-town is on hold, the housing allocation promised for that site may have to be relocated.
3. Caroline Wildish /Dennis Brock both pointed out that there was a current risk that the boundaries between Par and St Austell could become blurred and an NP must ensure this risk is eliminated.
4. Frank Lawson said that without Par Docks, an industrial / employment location had been allocated in the local plan on Par Moor Road. However, both sites are actually beyond our geographic NP area
5. Gill, who attends Imery's neighbourhood meetings, reported that decommissioning of the Par Docks site has already begun.

Next Meeting:

The next meeting was decided for Tuesday 15th November at 7pm (providing it suits David) – the venue to be decided. The pavilion may not be available due to athletics club use – to be confirmed.

The meeting was then drawn to a close at 8.10pm.