

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended**

### **Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 4<sup>th</sup> December 2014 at the Par Running Track Pavilion at 6.45 pm**

**Present** Cllrs Phillips, Allen and Taylor

**In attendance** The Parish Clerk, Sally Vincent  
Cllr Foster

#### **14/01 Election of Chairman**

It was proposed by Cllr Allen, seconded Cllr Taylor and RESOLVED that Cllr Phillips should serve as Chairman for 2014/2015

**14/02 Apologies** Cllr Hughes

#### **14/03 Declaration of Interests**

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until the 2017 Annual Meeting of the Council.

#### **14/04 Public Questions**

None

#### **14/05 Minutes of the meeting of 20<sup>th</sup> February 2014**

Proposed Cllr Allen, seconded Cllr Taylor and RESOLVED that the minutes be confirmed and signed by the Chairman

#### **14/06 Matters arising on items not on the Agenda - *for report only***

None

#### **14/07 Consider risk assessment schedule, including public liability and fidelity cover and sign off**

It was noted that the section on Cllrs interests needed updating. Cllr Phillips proposed Cllr Taylor seconded and it was RESOLVED that it should be amended to read 1. 'Councillors have a duty to complete a Register of Interest and to make appropriate declarations at every Council meeting.' 2. 'It is the responsibility of individual Councillors to review their own Registers of Interest regularly and to advise the Monitoring Officer at Cornwall Council of any additions/amendments. A copy of any amendments/additions should also be lodged with the Parish Clerk.' It was also noted that the arrangements for the storage of information needed updating but agreed that this could be dealt with at a future meeting.

**14/08 Budget 2015/2016**

Cllr Phillips explained the current financial position of the council and put forward some suggestions to cover future responsibilities and commitments following the devolution of assets from Cornwall Council. As T&PPC would be coping with an increased workload he suggested the possible employment of a general handyman who could undertake general maintenance work in the parish and empty the toilet charging machines. Members then calculated a proposed budget and Cllr Phillips proposed, Cllr Taylor seconded and it was RESOLVED that this budget be recommended to full council, together with a precept requirement of £38,682.00, an increase of 35%.

**Date of Next Meeting** – to be arranged

**Meeting Closed**      8.05pm