

# TYWARDREATH AND PAR PARISH COUNCIL

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**Chairman**  
Cllr Mrs Caroline Wildish  
Castledore Farm  
Castledore  
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**Parish Clerk**  
Mrs Sally Vincent JP  
Colcerrow Farm  
Par  
PL24 2RZ  
01208 872450

Notice is hereby given that there will be a meeting of the Parish Council Finance Committee on Thursday 19<sup>th</sup> November 2015 at Tywardreath Village Hall after the 7pm Planning Meeting

## AGENDA

1. Election of Chairman
2. To receive apologies for absence
3. Declaration of Interests
  - 1) Pecuniary
  - 2) Non Pecuniary
  - 3) Dispensations
4. Public Questions/Participation
5. Minutes of the meeting of 4<sup>th</sup> December 2014
6. Matters arising on items not on the Agenda - *for report only*
7. To receive Environment Committee Risk Assessment Schedule
8. To consider risk assessment schedules, including public liability and fidelity cover and sign off
9. To review Parish Clerk Job Profile/Salary/Hours
10. To review Earmarked Reserves 2015/2016 and Allocate Earmarked Reserves for 2016/2017
11. Budget 2016/2017  
*Purpose: To formulate a budget for 2016/2017 and calculate a precept requirement for recommendation to full council on 3rd December*
12. Date of Next Meeting – to be arranged

**Sally Vincent**  
**Parish Clerk**  
14<sup>th</sup> Nov. 2015