

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a the Tywardreath and Par Parish Council Annual Meeting held on 21<sup>st</sup> May 2015 at the Tywardreath Village Hall**

**Present** Cllrs Wildish, Brasier, Hughes, Phillips, Scrafton, Taylor and Waddington

**In attendance** Parish Clerk, Sally Vincent  
2 members of the public

#### **15/01 Election of Chairman 2015/2016**

Cllr Phillips proposed, Cllr Brasier seconded and it was RESOLVED that Cllr Wildish would serve as Chairman for 2015/2016

#### **15/02 Declaration of Acceptance of Office**

Cllr Wildish recited and signed the Declaration of Acceptance of Office

#### **15/03 To receive and accept apologies for absence**

Cllr Allen, Cllr Foster, Cllr Fowler  
PCSO Rebecca Harris

#### **15/04 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2017

#### **15/05 Election of Vice Chairman 2015/2016**

Cllr Hughes proposed, Cllr Taylor seconded and it was RESOLVED that Cllr Phillips would serve as Vice Chairman for 2015/2016.

#### **15/06 To Appoint Representatives**

Cllr Scrafton proposed, Cllr Taylor seconded and it was RESOLVED that the following Cllrs would be the representatives for 2015/2016.

- School Governors – Cllr Brasier
- Tree Warden – Cllr Fowler
- Community Network – Cllr Wildish, Cllr Waddington
- Webmaster – Cllr Wildish
- Imery's Liaison – Cllr Foster, Cllr Phillips
- Beach Management – Cllr Wildish, Cllr Waddington, Cllr Hughes
- Big Local – Cllr Allen
- Flood Forum – Cllr Taylor
- Par Community Association – Cllr Wildish
- Luxulyan Valley Partnership – Cllr Phillips

#### **15/07 To Appoint Committees 2015/2016**

Cllr Hughes proposed, Cllr Scrafton seconded and it was RESOLVED that the following members would serve on committees for 2015/2016

- Planning Committee – Cllr Phillips, Cllr Allen, Cllr Brasier, Cllr Fowler, Cllr Wildish, 1 vacancy.
- Finance Committee – Cllr Phillips, Cllr Hughes, Cllr Taylor, Cllr Allen
- Environment Committee – Cllr Foster, Cllr Hughes, Cllr Scrafton, Cllr Taylor, Cllr Waddington, Dave George

#### **15/08 To fix venues for future meetings**

Cllr Hughes proposed, Cllr Brasier seconded and it was RESOLVED that meetings should be held in Par Running Track Pavilion and the Village Hall, Tywardreath

#### **15/09 To approve the minutes of the council meeting held on 2<sup>nd</sup> April 2015**

Cllr Scrafton proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **15/10 Matters arising from the minutes not on the Agenda – *for report only***

None

#### **15/11 Resolutions from Councillors**

None

#### **15/12 Accounts for Approval.**

Cllr Hughes proposed, Cllr Taylor seconded and it was RESOLVED that payment of accounts totalling £1867.18 be approved.

#### **15/13 To receive and note any minutes from parish council committees**

Planning – *minutes noted*

Environment – *no report*

Finance - *no report*

#### **15/14 Individual Councillor Responsibilities**

Cllr Waddington proposed, Cllr Wildish seconded and it was RESOLVED that the following members would act as Lead Councillors on the following projects

NP – Cllr Allen, Cllr Hughes

Toilets - Cllr Brasier

Play Area – Cllr Scrafton

Allotments – Cllr Phillips, Cllr Wildish

Skatepark – Cllr Taylor

#### **15/15 Correspondence – *for information only***

The correspondence list had been circulated and the file was available for Cllrs attention.

#### **15/16 Par Pay Skatepark Project**

Cllr Taylor and Cllr Wildish had attended a recent meeting. The SK8 group was working on the grant application.

### **15/17 Public Conveniences**

The Clerk had been contacted by Jonny Alford earlier in the day as he was keen to progress the transfer. The proposed Overage would be the same as the amended one negotiated by FTC. Members confirmed that they wished full searches to be commissioned. The Clerk confirmed that the Fowey Town Quay toilet refurbishments had been completed and the toilets were open to the public but she cautioned members that there was a significant amount of work involved both during the refurbishment and in the day to day running of the facilities.

### **15/18 Neighbourhood Plan**

No update.

### **15/19 Tywardreath Allotments**

Cllr Hughes reported that he had been contacted by somebody living on Mount Bennett Terrace who had reported that somebody from Cornwall Council Property Services had been taking photographs in connection with putting a value on the site in front of their properties. He would monitor the situation but understood that there was currently no suggestion that the site would be sold.

### **15/20 Play Area**

Cllr Phillips noted that it appeared that Cornwall Council was looking to transfer the approach road with the play area. Cllr Scrafton responded that he did not think this was the case as CC had a legal responsibility to provide access to the caravan park. It was agreed that the Clerk should confirm that the proposed area to be transferred was correct but that the position in respect of the road should be clarified.

### **15/21 Parish Councillors Reports**

Cllr Hughes and Cllr Scrafton had attended the first ever Cornwall Civic Awards ceremony at County Hall the previous week. Both Malcolm Bowers and Sonia Clyne had received an award.

Cllr Hughes reported that at last weeks Cabinet meeting the sale of the two county farms at Higher and Lower Lampetho had been raised in the public session. It had been agreed that both properties could be sold but the tenants best interests would be safeguarded.

Cllr Scrafton reported that Cormac had been working to improve the surface of Par Beach car park. Also, following an instruction from Bert Biscoe, the possibility of a more permanent surface would be investigated. The potholes in the approach road were due to be repaired.

Cllr Scrafton reported that he was still receiving complaints about the state of the footpath along the Par railway track

Cllr Taylor reported that he had requested a litter pick in Tywardreath Highway and Penpillick Hill, which had been carried out.

Cllr Waddington reported Japanese Knotweed in the field at the rear of Par Green and voiced concern that it could spread into private gardens. Cllr Hughes urged as many people as possible to lodge complaints with Cornwall Council.

Cllr Phillips noted that the website needed updating to show the current Councillors.

Cllr Phillips noted that more signatories were needed for the parish council bank accounts.

**Date of next meeting** – 4<sup>th</sup> June 2015

**Meeting Closed**      8.32pm