

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a the Tywardreath and Par Parish Council Annual Meeting held on 5th May 2016 at the Par Running Track Pavilion

Present Cllrs Wildish, Brasier, Foster, Hughes, Phillips, Scrafton and Waddington

In attendance Parish Clerk, Sally Vincent

16/01 Election of Chairman 2016/2017

Cllr Phillips proposed, Cllr Brasier seconded and it was RESOLVED that Cllr Wildish would serve as Chairman for 2016/2017

16/02 Declaration of Acceptance of Office

Cllr Wildish recited and signed the Declaration of Acceptance of Office

16/03 To receive and accept apologies for absence

Cllr Allen, Cllr Fowler, Cllr Taylor
PCSO Rebecca Harris
PCSO Jamie Ward

16/04 Declaration of Interests

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2017

16/05 Election of Vice Chairman 2016/2017

Cllr Brasier proposed, Cllr Hughes seconded and it was RESOLVED that Cllr Phillips would serve as Vice Chairman for 2016/2017.

16/06 To Appoint Representatives

Cllr Scrafton proposed, Cllr Hughes seconded and it was RESOLVED that the following Cllrs would be the representatives for 2016/2017.

- Tree Warden – Cllr Fowler
- Community Network – Cllr Wildish, Cllr Waddington
- Webmaster – Cllr Wildish
- Imerys Liaison – Cllr Foster, Cllr Phillips
- Beach Management – Cllr Wildish, Cllr Waddington, Cllr Hughes
- Big Local – Cllr Allen
- Flood Forum – Cllr Taylor
- PL24 Association – Cllr Wildish
- Luxulyan Valley Partnership – Cllr Phillips

16/07 To Appoint Committees 2016/2017

Cllr Hughes proposed, Cllr Scrafton seconded and it was RESOLVED that the following members would serve on committees for 2016/2017

- Planning Committee – Cllr Phillips, Cllr Allen, Cllr Brasier, Cllr Fowler, Cllr Wildish, 1 vacancy.
- Finance Committee – Cllr Phillips, Cllr Hughes, Cllr Taylor, Cllr Allen
- Environment Committee – Cllr Foster, Cllr Hughes, Cllr Scrafton, Cllr Taylor, Cllr Waddington, Dave George

16/08 To fix venues for future meetings

Cllr Hughes proposed, Cllr Brasier seconded and it was RESOLVED that meetings should be held in Par Running Track Pavilion and the Village Hall, Tywardreath

16/09 To approve the minutes of the council meeting held on 7th April 2015

Cllr Scrafton proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

16/10 Matters arising from the minutes not on the Agenda – *for report only*

None

16/11 Resolutions from Councillors

None

16/12 Accounts for Approval.

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that payment of accounts totalling £25,962.52 be approved.

16/13 To receive and note any minutes from parish council committees

Planning – *minutes noted*

Environment – *minutes noted*

Finance - *no report*

16/14 Individual Councillor Responsibilities

Cllr Waddington proposed, Cllr Wildish seconded and it was RESOLVED that the following members should remain as Lead Councillors on the following projects

NP – Cllr Allen, Cllr Hughes

Toilets - Cllr Brasier, Cllr Scrafton

Play Area – Cllr Scrafton

Allotments – Cllr Phillips, Cllr Wildish

Skatepark – Cllr Taylor

16/15 Correspondence – *for information only*

Correspondence circulated via email was noted.

16/16 Par Pay Skatepark Project

Cllr Scrafton reported that the devolution team was working on the transfer.

16/17 Public Conveniences

The Healthmatic equipment had been ordered and refurbishment work was due to start.

16/18 Neighbourhood Plan

No update.

16/19 Tywardreath Allotments

The Clerk reported that she was in the process of allocating vacant plots to people on the top of the waiting list but that it was an extremely time consuming process. The exercise was being further complicated because of Cornwall Councils incomplete records and by people who appeared to be existing plot holders failing to complete and return their new documentation. Dave George was being very helpful in speaking to various people and sharing information with her.

Cllrs considered a request from the Allotment Association that plot 19A be left vacant and made available as an amenity area. It was suggested the area could be leased to the Allotment Association for a nominal sum and it was agreed that this option should be discussed with Dave George.

16/20 Play Area

Cllr Scrafton had circulated a revised wayleave agreement, with a revised and much improved clause 3 and confirmed he had accepted the terms on behalf of the parish council, using his delegated powers.

16/21 Adoption of the Statement of Assurance to 31st March 2016

Having answered all the questions in the affirmative, Cllr Wildish proposed, Cllr Brasier seconded and it was RESOLVED that the Statement of Assurance to 31st March 2016 should be approved.

16/22 Adoption of the Annual Accounts to 31st March 2016

Cllr Phillips confirmed that he had completed an internal audit of the annual accounts prepared by the Parish Clerk and found them to be an accurate record of the Council's financial position. He then proposed, Cllr Hughes seconded and it was RESOLVED that the Annual Accounts to 31st March 2016 should be adopted.

16/23 Parish Councillors Reports

Cllr Wildish reported that she had been contacted by somebody who was unhappy about Hambleys Corner car park. The lady was concerned about the amount of litter and also about the possibility of charging being introduced. Cllrs Hughes reported that CC planning committee had resolved earlier in the day that they were minded to refuse planning permission for the Wainhomes development in Par.

Cllr Scrafton noted that the Community Network meeting had agreed that devolution fund money would be shared between St Blaise, Lostwithiel, Fowey and Tywardreath & Par and each authority would receive 5K. Cllr Wildish confirmed she would submit an application for funding to be used towards the toilet refurbishment.

The Clerk gave the crime figures for April, which had been supplied by PCSO Harris. 2 x violence with injury, 1 x violence without injury, 2 x rape, 1 x burglary non dwelling, 2 x vehicle offence, 1 x possession of a weapon.

Date of next meeting – 2nd June 2016

Meeting Closed 8.42pm