

**Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee
held on 6th November 2025 at the Methodist Chapel, Tywardreath following the
6.00pm Planning Meeting**

Present Cllr D Hughes (Chairman), Cllr Mrs D Hazeldean,
Cllr A Wildish & Cllr Mrs C Wildish (*ex officio*)

In attendance The Parish Clerk, Sally Vincent
Cllr P Oxenham (part)
Cllr W Nicholls (part)
Cllr Phillips (part)

25/10 Apologies Cornwall Cllr I Wilson

25/11 Declaration of Interests

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2029.

25/12 Public Questions

None

25/13 Minutes of the meeting of 7th August 2025

It was proposed by Cllr C Wildish, seconded Cllr A Wildish and
RESOLVED that the minutes be confirmed and signed by the Chairman

25/13 Matters arising on items not on the Agenda - *for report only*

None

25/14 To consider risk assessment schedules, including public liability and fidelity cover and sign off

It was proposed by Cllr C Wildish, seconded Cllr A Wildish and RESOLVED that the public liability and fidelity cover was adequate and the general risk assessment schedule should be signed off, incorporating the proposed amendments suggested by the Parish Clerk.

25/15 To review Parish Clerk Job Profile/Salary/Hours

It was proposed by Cllr Hazeldean, seconded Cllr Hughes and RESOLVED that the Clerk's hours should remain at 12 per week, the SPC should remain to point 37 and the existing arrangement to cover holiday pay should continue.

25/16 To review Earmarked Reserves 2025/2026 and Allocate Earmarked Reserves 2026/2027

Members agreed that there was nothing of particular note relating to the 2025/2026 reserves, apart from that the devolution of Vine Place and Polmear Orchard was still ongoing so the reserve had not been called upon apart from a small amount for legal fees. It was proposed by Cllr A Wildish, seconded Cllr Hughes and RESOLVED that the following reserves should be earmarked for 2026/2027

Flood Plan	£500
Vine Place	£75,000
Clerks Gratuity	£7,374.25
Climate Change	£2,000
Overage	£14,886
Community Assets Support	£4,000
Election Expenses	£4,500
Legal	£5,000
Operating Reserve	£62,905
Glenview Allotment Drain	£2,000

25/17 Budget 2026/2027

The Parish Clerk had circulated a budget tracking report prior to the meeting itemising expenditure to date against the 2025/2026 budget. Having reviewed this and all the financial information available a draft budget was then formulated. It was recognised that reserves were high following the decision to sell Hamleys Corner toilets, rather than develop them and agreed that due to this the earmarked reserve for Vine Place should be met from reserves and not be catered for within the budget. Cllr Hughes proposed, Cllr Hazeldean seconded and it was **RESOLVED** that a recommendation should be made to full council that the precept for 2026/2027 should remain at £58,060.00.

25/18 Reports from Members – at the discretion of the Chairman

None.

*Cllr Hughes proposed, Cllr Hazeldean seconded and it was **RESOLVED** that Press and public be excluded from the meeting in accordance with the Local Government Act 1972, as amended, during consideration of the following business (Devolution) on the grounds that it would be likely to involve the disclosure of exempt information of the following description – business sensitivity*