

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a Tywardreath and Par Parish Council Meeting held on 2nd November 2023 at 7.00pm at Tywardreath Village Hall

Present Cllrs C Wildish (Chairman), Hazeldean, Hughes, Nicholls, L Phillips, M Phillips, Truscott and Cllr A Wildish

In attendance The Parish Clerk, Sally Vincent
Cornwall Cllr A Virr
1 member of the public (part)

23/76 To receive and accept apologies for absence
None

23/77 Declaration of Interests

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2025.

23/78 Public Questions

A member of the public addressed the meeting about funding for the Fourways Centre in St Blazey. She had met with Carol Fitzpatrick, members of Kernow Youth and the management group to discuss the future of the Centre as Cornwall Council had asked them for £10K pa, plus a £5K damage waiver if they wanted to continue to use Fourways. This would not be sustainable for them and Kernow Youth were already looking at the possibility of winding up. The lady reported that 100 youngsters from St Blazey, Tywardreath & Par use the facilities on three evenings a week; it gives them somewhere warm to hang out with friends, learn to cook and to be fed and is a valuable asset for PL24. St Blaise Town Council had resolved to make an annual grant of £2,500 and Tywardreath & Par Parish Council was asked to consider doing likewise. The Parish Clerk cautioned that T & P Parish Council does not have GPC so any grant awarded would have to comply with the restrictions of S37 of the LGA, as follows

1. A Local Authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of the inhabitants, but a local authority shall not by virtue of this subsection, incur any expenditure -
 - a. For a purpose for which they are, either unconditionally or subject to any limitation or to the satisfaction of any condition, authorised or required to make any payment by or by virtue of any other enactment, nor

- b. unless the direct benefit accruing to their area or any part of it or to all or some of the inhabitants of their area will be commensurate with the expenditure incurred.

Additionally, any grant awarded over £2,000 would require the recipient to report back on the use of funds and a summary of the commensurate benefit achieved within 12 months of the grant being paid.

Members considered that it was unclear how many youngsters living in Tywardreath & Par parish actually attended Fourways and this would have to be clarified before any discussion could take place about this request. The lady undertook to clarify this and report back to the Parish Clerk. Addresses could not be given but it was noted that large sections of Par (e.g. the Manor View area, Biscovey) are actually in St Blaise parish and not Tywardreath & Par parish.

23/79 To approve the minutes of the Meeting held on 5th October 2023

It was proposed by Cllr Hughes, seconded Cllr A Wildish and RESOLVED that the minutes be approved and signed by the Chairman.

23/80 Matters arising from the minutes not on the Agenda – *for report only*

None

23/81 To receive the Cornwall Councillor's Report

Cllr Virr had provided the following report.

Storm Ciarán Thanks to Cornwall Council's Emergency Response team and Highways for their hard work today managing the storm.

Par 20mph Scheme The scheme is due to be delivered in November.

Gritting Tywardreath I have had the following response from Highways regarding my request to include Tywardreath in the gritting schedule: "Further to your enquiry about the Castledore Road, I can confirm that it was reviewed along with other requests across the County. Unfortunately, it does not meet the policy for treatment and also the lorry would not be able to carry enough salt to treat this road along with the other roads along the existing treatment route." I am now attempting the appeal this decision and have written to the Strategic Director for Transport.

Cllr Hughes noted his disappointment that Highways had extended the closure order on Tywardreath Hill, it had now been in place for 4 years. Cllr Virr undertook to investigate the reason for the further extension

23/82 To receive reports from Parish Council Representatives

Community Area Partnership Cllr C Wildish confirmed that she and Cllr A Wildish had been elected on to the Partnership as the Parish Council representatives at the 2023 Annual Meeting of the Council. All Cllrs were welcome to attend meetings but would not be doing so as the elected representative of the parish council

23/83 To receive and note any minutes from Parish Council Committees

Planning – noted

Environment – no report

Finance –no report

23/84 Correspondence

Correspondence had been electronically circulated to members and was 'left on the table' for Councillors attention.

23/85 Accounts for Approval

Cllr M Phillips proposed, Cllr Truscott seconded and it was RESOLVED that payment of accounts totalling £8,678.22 be approved.

23/86 Resolutions from Councillors

None.

23/87 Action Plan/Vine Place

Action Plan; The following projects had been recorded

- Improvements to the retail part of Par Beach toilets. This area had been relet and the new tenant had plans to improve the facility
- Environmental Action Plan. A policy document had been adopted.
- Vine Place. Ongoing. The Parish Council was still seeking a Freehold Transfer with the aim of clearing the rubbish and using the land as communal public space.

23/88 Hamleys Corner Toilet Development

Ongoing. The project had gone out to tender.

23/89 Code of Conduct Training

Training dates for the following Cllrs were recorded

Cllr L Phillips – 31st October 2023

Cllr W Nicholls – 27th October 2023

Other Cllrs would notify the Clerk as soon as they had undertaken the training.

23/90 Co-option

It was agreed that this exercise should be suspended until the new year.

23/91 Notification of Completion of Audit

The Parish Clerk confirmed that BDO LLP had notified completion of the 2023 audit and she had published the necessary documentation on the website and the Parish Council notice boards. The auditor had noted that the auditors report had not been approved at a full Council meeting (this had been done but not minuted) and that the smaller authority must ensure that all internal and external reports are reviewed and an action plan produced (if required) and minuted at a full meeting. Members noted this opinion.

23/92 Climate Emergency Website

Westernweb (the Parish Council's website provider) had supplied the following information regarding potential websites. *'Based on your document and our conversation, we estimate the cost of developing the website for Tap Route to be £450 + VAT. In addition, you will require a domain - £25 + VAT to register for 2 years, and webspace (hosting) for which we charge £80 + VAT per year.'*

The site will be built around a content management system which will allow you to add, edit and delete material within the framework outlined in your document, using simple to use forms and image upload.

We will be able to provide a firm quotation once a specification has been agreed.

The cost for adding a Climate Action section to the Parish Council website we estimate will be £150 + VAT. The section will allow items to be added, edited and deleted using a simple to use form, but the requirements for the PC website to comply with WCAG2 Accessibility Guidelines and to comply with Government Digital Services limitations for .gov.uk websites means that the layout and style of the Climate Action section will be restricted to simple layouts and navigation. There is an anticipated update to WCAG2 which may make compliance more onerous and liable to inspection. The Clerk is also responsible for ensuring all material on the PC website meets PC procedures and represents the agreed policies of the council.'

Cllr Hazeldean stated that she had always favoured a website that was separate to, but was operated under the name of, the Parish Council. This approach would be more user-friendly and could highlight things that could be done locally. However, she had lost interest in writing it as she had not received any support and, in any event, she no longer had the time to work on it. Cllr Hazeldean recorded her sadness that the huge amount of time that she and Cllr Nicholls had given to promote the proposal had been wasted. Cllr C Wildish responded that she had always preferred a dedicated Climate Change section on the existing Parish Council website, both for financial reasons and for ease of management. Cllr M Phillips considered that having a Climate Change section would result in additional work for the Parish Clerk, who would have to monitor all of the proposed content. Cllr Nicholls stated that he would be happy to provide content for the Parish Clerk to upload onto a new Climate Change section on the Parish Council website. Cllr C Wildish then proposed a dedicated section on the Parish Council website should be created and this was seconded by Cllr Hughes. There were no amendments to this proposal and it was RESOLVED. Cllr M Phillips voted against the proposal and Cllr Hazeldean abstained. Members recorded thanks to Cllr Hazeldean for all the time she had spent researching and promoting her original proposal of a Climate Change website that was separate to, but operated under the name of, the Parish Council.

23/93 Parish Councillors Reports

Cllr L Phillips reported that the request for a road closure for Remembrance Sunday had been submitted for Remembrance and that she would order the wreaths.

Cllr Truscott reported that he had once again had complaints about mud in Polpey Lane

Cllr Hughes queried when the old notice board would be removed from the Church property. The Parish Clerk asked if it could be removed at the same time as the new one was installed; Cllr Hughes considered that this would be acceptable.

Cllr M Phillips noted that he would not be standing for re-election in 2025 as he was finding the acoustics in the village hall very challenging. Both Cllr Hughes and Cllr A Wildish sympathised with this and indicated that they were

experiencing the same problem. The Parish Clerk suggested that an alternate meeting venue could be investigated and it was agreed that this should be done.

Cllr Hazeldean noted that the SW Water PR about the desalination plant had been atrocious; members agreed with this criticism. The Parish Clerk confirmed that she would continue to chase SW Water to attend a Parish Council meeting.

Date of Next Meeting 7th December 2023 @ 7pm in Well Street Methodist Chapel

Meeting Closed 8.00pm