

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a the Tywardreath and Par Parish Council Annual Meeting of the Council held on 4<sup>th</sup> May 2023 in Tywardreath Village Hall following the 7pm Annual Parish Meeting**

**Present** Cllrs C Wildish, Hazeldean, Hughes, Nicholls, L Phillips, M Phillips and A Wildish

**In attendance** Parish Clerk, Sally Vincent

#### **23/01 Election of Chairman 2023/2024**

Cllr Hughes proposed, Cllr M Phillips seconded and it was RESOLVED that Cllr C Wildish would serve as Chairman for 2023/2024

#### **23/02 Declaration of Acceptance of Office**

Cllr Wildish recited and signed the Declaration of Acceptance of Office

#### **23/03 To receive and accept apologies for absence**

Cllr Truscott  
Cornwall Councillor A Virr

#### **23/04 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2025

#### **23/05 Public Questions**

None

#### **23/06 Election of Vice Chairman 2023/2024**

Cllr Phillips proposed, Cllr C Wildish seconded and it was RESOLVED that Cllr Hughes would serve as Vice Chairman for 2023/2024.

#### **23/07 To Appoint Representatives**

Cllr A Wildish proposed, Cllr Hazeldean seconded and it was RESOLVED that the following Cllrs would be the representatives for 2023/2024.

- Tree Warden – Cllr W Nicholls
- Community Network (Community Area Partnership from 31<sup>st</sup> May) – Cllr C Wildish, Cllr A Wildish
- Imerys Liaison – Cllr Hughes, Cllr Phillips
- Beach Management – Cllr Hazeldean, Cllr L Phillips
- Flood Forum – Cllr Nicholls, Cllr Taylor, Cllr A Wildish, Cllr C Wildish
- Luxulyan Valley Partnership – Cllr Nicholls, Cllr Truscott

- PL24 – Cllr L Phillips

**23/08 To Appoint Committees 2023/2024**

Cllr Nicholls proposed, Cllr L Phillips seconded and it was RESOLVED that the following members would serve on committees for 2023/2024

- Planning Committee – Cllr M Phillips, Cllr Hughes, Cllr Nicholls, Cllr A Wildish
- Finance Committee – Cllr M Phillips, Cllr Hughes, Cllr Taylor, Cllr A Wildish
- Environment Committee – Cllr Hazeldean, Cllr Nicholls, Cllr L Phillips, Kevin Rouse (co-opted non-Councillor), Cllr Taylor, Cllr Truscott

**23/09 To fix venues for future meetings**

Cllr Phillips proposed, Cllr Truscott seconded and it was RESOLVED that meetings should be held at Tywardreath Village Hall

**23/10 To approve the minutes of the council meeting held on 6<sup>th</sup> April 2023**

Cllr A Wildish proposed, Cllr L Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

**23/11 Matters arising from the minutes not on the Agenda – for report only**

None

**23/12 Resolutions from Councillors**

None

**23/13 Accounts for Approval.**

Cllr M Phillips proposed, Cllr Hughes seconded and it was RESOLVED that payment of accounts totalling £9,265.30 be approved.

**23/14 To receive and note any minutes from Parish Council Committees**

Planning – minutes noted

Environment – no report

Finance - no report

**23/15 To receive reports from the Cornwall Councillor**

No report.

**23/16 Individual Councillor Responsibilities**

Cllr A Wildish proposed, Cllr Hughes seconded and it was RESOLVED that these roles should be discontinued.

**23/17 Correspondence – for information only**

Correspondence was ‘left on the table’ for Councillors attention.

**23/18 Adoption of the Statement of Assurance to 31<sup>st</sup> March 2023**

Members having responded to the questions in the affirmative, it was proposed by Cllr Hughes, seconded Cllr M Phillips and RESOLVED that the Annual Governance Statement to 31<sup>st</sup> March 2023 be approved.

### **23/19 Adoption of the Annual Accounts to 31<sup>st</sup> March 2023**

Cllr Phillips confirmed that he had carried out an internal audit of the accounts prepared by the Parish Clerk/RFO and found them to be a true record of the council's financial position. He then proposed, Cllr C Wildish seconded and it was RESOLVED that the Annual Accounts to 31<sup>st</sup> March 2023 be adopted.

### **23/20 Conflict of Interest**

Cllr Hughes proposed, Cllr Nicholls seconded and it was RESOLVED to confirm that Tywardreath & Par Parish Council has no conflicts of interest with BDO LLP

### **23/21 Par Beach Toilet Block**

The tenant had nearly cleared the premises so it would soon be available for re-letting soon. Cllr C Wildish and Cllr A Wildish would meet him on site the following day to facilitate the removal of any remaining stock. It was agreed that initially the tenancy would be advertised on social media and by word of mouth. The lease period would be for 3 years, with a mid-term review. If this method proved unsuccessful in securing a new tenant the property would be put out to tender.

Cllr Nicholls was waiting for an email from British Rail to see if they were interested in siting the dolphin water station facility at Par Station. Cllr C Wildish considered that Par Beach toilets was not the right place for the water station, it was likely to be vandalised and she doubted that many people would use it. Cllr Hazeldean disagreed and could not understand why members would not support the installation there. Cllr Nicholls felt that Par Station was a much better option. After further discussion Cllr M Phillips proposed, Cllr C Wildish seconded and it was RESOLVED that a dolphin water station should not be sited at Par Beach toilets. Cllr Hazeldean abstained from voting.

**Date of next meeting** – 1<sup>st</sup> June 2023

**Meeting Closed**        8.05pm