

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 17th November 2022 at Tywardreath Village Hall at 6.30pm

Present Cllrs Phillips, Cllr Hughes, Cllr R Taylor, Cllr A Wildish, Cllr C Wildish *ex officio*

In attendance The Parish Clerk, Sally Vincent
1 member of the public (part)

22/11 Apologies None

22/12 Declaration of Interests

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2025.

22/13 Public Questions

None

22/14 Minutes of the meeting of 9th June 2022

Proposed Cllr Hughes, seconded Cllr A Wildish and RESOLVED that the minutes be confirmed and signed by the Chairman

22/15 Matters arising on items not on the Agenda - *for report only*

None

22/16 To receive Environment Committee Risk Assessment Schedule and 2022/2023 Budget Proposals

Budget proposals received. Risk Assessment awaited.

22/17 To consider risk assessment schedules, including public liability and fidelity cover and sign off

It was proposed by Cllr Hughes, seconded Cllr A Wildish and RESOLVED that the public liability and fidelity cover was adequate and the risk assessment schedule should be signed off, incorporating the proposed amendment (Members Interests) suggested by the Parish Clerk.

22/18 To review Parish Clerk Job Profile/Salary/Hours

It was proposed by Cllr Phillips, seconded Cllr Hughes and RESOLVED that the Clerk's hours should remain at 12 per week, the SPC should rise to point 37 and the existing arrangement to cover holiday pay should continue.

22/19 To review Earmarked Reserves 2022/2023 and Allocate Earmarked

Reserves 2023/2024

Agreed 2022/2023 reserves adequate

It was proposed by Cllr A Wildish, seconded Cllr Hughes and RESOLVED that the following reserves should be earmarked for 2023/2024

Flood Plan	£500
Vine Place	£40,000
Clerks Gratuity	£6,000
Public Seating	£1,500
Hamleys Corner	£70,000
Footpath Contingency	£250
Speed Signage	£3,000
Community Assets Support	£4,000
Election Expenses	£4,000
Climate Change	£2,000

22/20 Budget 2023/2024

The Environment Committee had submitted a proposed budget for consideration and this was studied by members. Having reviewed all the financial information available, including expenditure to date, a draft budget was then formulated and Cllr C Wildish proposed, Cllr Hughes seconded and it was RESOLVED that a recommendation should be made to full council that the precept for 2023/2024 should increase by 4% to £47,210.00

Date of Next Meeting – to be arranged

Meeting Closed 7.31pm