

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a the Tywardreath and Par Parish Council Annual Meeting of the Council held on 5<sup>th</sup> May 2022 in Tywardreath Village Hall following the 7pm Annual Parish Meeting**

**Present** Cllrs C Wildish, Mount, Hughes, M Phillips, Truscott and A Wildish

**In attendance** Parish Clerk, Sally Vincent

#### **22/01 Election of Chairman 2022/2023**

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that Cllr C Wildish would serve as Chairman for 2022/2023

#### **22/02 Declaration of Acceptance of Office**

Cllr Wildish recited and signed the Declaration of Acceptance of Office

#### **22/03 To receive and accept apologies for absence**

Cllr Hazeldean, Cllr L Phillips, Cllr Shroff, Cllr Taylor  
Cornwall Councillor A Virr

#### **22/04 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2025

#### **22/05 Public Questions**

None

#### **22/06 Election of Vice Chairman 2022/2023**

Cllr C Wildish proposed, Cllr Truscott seconded and it was RESOLVED that Cllr Hughes would serve as Vice Chairman for 2022/2023.

#### **22/07 To Appoint Representatives**

Cllr A Wildish proposed, Cllr Hughes seconded and it was RESOLVED that the following Cllrs would be the representatives for 2022/2023.

- Tree Warden – Cllr C Wildish
- Community Network – Cllr C Wildish, Cllr A Wildish
- Imerys Liaison – Cllr Hughes, Cllr Phillips
- Beach Management – Cllr Hazeldean, Cllr L Phillips
- Flood Forum – Cllr Taylor, Cllr A Wildish, Cllr C Wildish
- Webmasters – Cllr A Wildish, Cllr Phillips
- Luxulyan Valley Partnership – Cllr Truscott
- PL24 – Cllr C Wildish

**22/08 To Appoint Committees 2022/2023**

Cllr C Wildish proposed, Cllr Phillips seconded and it was RESOLVED that the following members would serve on committees for 2022/2023

- Planning Committee – Cllr M Phillips, Cllr Hughes, Cllr Mount, Cllr Shroff, Cllr A Wildish
- Finance Committee – Cllr M Phillips, Cllr Hughes, Cllr Mount, Cllr A Wildish
- Environment Committee – Cllr Hazeldean, Cllr L Phillips, Kevin Rowse (co-opted non-Councillor), Cllr Taylor, Cllr Truscott

**22/09 To fix venues for future meetings**

Cllr Phillips proposed, Cllr Truscott seconded and it was RESOLVED that meetings should be held at Tywardreath Village Hall

**22/10 To approve the minutes of the council meeting held on 7<sup>th</sup> April 2022**

Cllr Truscott proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

**22/11 Matters arising from the minutes not on the Agenda – *for report only***

None

**22/12 Resolutions from Councillors**

None.

**22/13 Accounts for Approval.**

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that payment of accounts totalling £5,057.31 be approved.

**22/14 To receive and note any minutes from parish council committees**

Planning – minutes noted.

Environment – minutes noted

Finance - no report

**22/15 To receive reports from the Cornwall Councillor**

No report.

**22/16 Individual Councillor Responsibilities**

Cllr A Wildish proposed, Cllr Hughes seconded and it was RESOLVED that the following members should be Lead Councillors on the following assets.

Public Toilets – Cllr Mount

Play Area – Cllr Shroff

Allotments – Cllr A Wildish

**22/17 Correspondence – *for information only***

Correspondence was ‘left on the table’ for Councillors attention.

**21/18 Adoption of the Statement of Assurance to 31<sup>st</sup> March 2022**

Members having responded to the questions in the affirmative, it was proposed by Cllr Phillips, seconded Cllr Hughes and RESOLVED that Annual Governance Statement to 31<sup>st</sup> March 2022 be approved.

**22/19 Adoption of the Annual Accounts to 31<sup>st</sup> March 2022**

Cllr Phillips confirmed that he had carried out an internal audit of the accounts prepared by the Parish Clerk/RFO and found them to be a true record of the council's financial position. He then proposed, Cllr A Wildish seconded and it was RESOLVED that the Annual Accounts to 31<sup>st</sup> March 2022 be adopted.

**22/20 The Platinum Jubilee of HM The Queen**

Arrangements ongoing.

**21/21 Parish Councillors Reports**

Cllr A Wildish noted that repair work had been promised by Cormac in Well Street and in St Andrews Road but this had not materialised

Cllr Hughes reported that it was not currently possible to fly flags on the Church tower so a temporary mast would be put in place by the war memorial

Cllr Hughes reported that Tywardreath RBL would not be taking the lead in the Remembrance Parade in the future

Cllr C Wildish reported that damage to the road surface in Polpey Lane had been reported on social media. Cllr Truscott agreed to check.

**Date of next meeting** – 2<sup>nd</sup> June 2022

**Meeting Closed**      7.50pm