

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 2<sup>nd</sup> December 2021 at Tywardreath Village Hall at 6pm**

**Present** Cllrs Phillips, Hughes, Cllr A Wildish, Cllr Mount (part), Cllr C Wildish

**In attendance** The Parish Clerk, Sally Vincent

#### **21/01 Election of Chairman**

It was proposed by Cllr Hughes, seconded Cllr A Wildish and RESOLVED that Cllr Phillips should serve as Chairman for 2021/2022

**21/01 Apologies** Cllr Taylor

#### **21/02 Declaration of Interests**

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2021.

#### **21/03 Public Questions**

None

#### **21/04 Minutes of the meeting of 18<sup>th</sup> February 2021**

Proposed Cllr Hughes, seconded Cllr A Wildish and RESOLVED that the minutes be confirmed and signed by the Chairman

#### **21/05 Matters arising on items not on the Agenda - *for report only***

None

#### **21/06 To receive Environment Committee Risk Assessment Schedule and 2022/2023 Budget Proposals**

Budget proposals received. Risk Assessment awaited.

#### **21/07 To consider risk assessment schedules, including public liability and fidelity cover and sign off**

It was then proposed by Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the public liability and fidelity cover was adequate and the risk assessment schedule should be signed off, incorporating the proposed amendments suggested by the Parish Clerk.

#### **21/08 To review Parish Clerk Job Profile/Salary/Hours**

It was proposed by Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the Clerk's hours should remain at 12 per week, the SPC should rise to point 35 and the existing arrangement to cover holiday pay should continue.

**21/09 To review Earmarked Reserves 2021/2022 and Allocate Earmarked Reserves 2022/2023**

It was proposed by Cllr A Wildish, seconded Cllr Hughes and RESOLVED that the following reserves should be earmarked for 2022/2023

Flood Plan	£500
Vine Place	£40,000
Clerks Gratuity	£5,500
Tywardreath Sunshine Gym	£4,000
Hamleys Corner	£50,000
Community Warden	£10,000
Footpath Contingency	£250
Speed Signage	£5,000
Community Assets Support	£4,500
Election Expenses	£4,000
Jubilee	£1,000

Cllr Mount arrived

**21/10 Budget 2022/2023**

The Environment Committee had submitted its proposed budget for consideration and this was studied by members. Having considered all the financial information available a draft budget was then formulated and Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that a recommendation should be made to full council that the precept for 2022/2023 should reduce by 5% to £43,124. Cllr C Wildish voted against the proposal.

**Date of Next Meeting** – to be arranged

**Meeting Closed** 6.30pm