

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

**Minutes of a the Tywardreath and Par Parish Council Annual Meeting of the Council held on 13<sup>th</sup> May 2021 at 6pm at Cornubia, Par**

### **Declarations of Acceptance of Office**

**Cllr R Mount, Cllr D Hughes, Cllr M Phillips, Cllr Mrs S Shroff, Cllr C Wildish and Cllr A Wildish made and signed their Declarations of Acceptance of Office**

**Present** Cllrs C Wildish, Mount, Hughes, Phillips, Shroff and A Wildish

**In attendance** Parish Clerk, Sally Vincent  
Cornwall Councillor A Virr  
1 member of the public

It was proposed by Cllr Hughes, seconded Cllr C Wildish and RESOLVED that Cllr Taylor be granted an extension to make his Declaration, due to illness.

#### **21/01 Election of Chairman 2021/2022**

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that Cllr C Wildish would serve as Chairman for 2021/2022

#### **21/02 Declaration of Acceptance of Office**

Cllr Wildish recited and signed the Declaration of Acceptance of Office

#### **21/03 To receive and accept apologies for absence**

Cllr Taylor

#### **21/04 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2025

#### **21/05 Public Questions**

None

#### **21/06 Election of Vice Chairman 2021/2022**

Cllr C Wildish proposed, Cllr Shroff seconded and it was RESOLVED that Cllr Phillips would serve as Vice Chairman for 2021/2022.

#### **21/07 To Appoint Representatives**

Cllr C Wildish proposed, Cllr Hughes seconded and it was RESOLVED that the following Cllrs would be the representatives for 2021/2022.

- Tree Warden – Cllr C Wildish
- Community Network – Cllr C Wildish, Cllr A Wildish
- Imerys Liaison – Cllr Hughes, Cllr Phillips
- Beach Management – Cllr Shroff
- Flood Forum – Cllr Taylor, Cllr A Wildish, Cllr C Wildish
- Webmasters – Cllr A Wildish, Cllr Phillips
- Luxulyan Valley Partnership – Cllr Hughes

#### **21/08 To Appoint Committees 2021/2022**

Cllr Shroff proposed, Cllr Phillips seconded and it was RESOLVED that the following members would serve on committees for 2021/2022

- Planning Committee – Cllr Phillips, Cllr Hughes, Cllr Shroff – 3 vacancies.
- Finance Committee – Cllr Phillips, Cllr Hughes, Cllr A Wildish – 1 vacancy
- Environment Committee – Cllr Mount, Kevin Rowse (co-opted non-Councillor), Cllr Taylor, Cllr A Wildish, Cllr C Wildish – 1 vacancy

#### **21/09 To fix venues for future meetings**

Cllr Phillips proposed, Cllr C Wildish seconded and it was RESOLVED that meetings should be held at Cornubia, Par

#### **21/10 To approve the minutes of the council meeting held on 1<sup>st</sup> April 2021**

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **21/11 Matters arising from the minutes not on the Agenda – *for report only***

Cllr Mount reported that Heathmatic had attended at the Par Beach toilets earlier in the day and all the maintenance issues had been attended to. Some new transfers for the front of the coinpays were needed and had been ordered. The Parish Clerk confirmed that she had arranged for a handrail to be fitted on the control room steps.

#### **21/12 Resolutions from Councillors**

None.

#### **21/13 Accounts for Approval.**

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that payment of accounts totalling £7,853.28 be approved.

#### **21/14 To receive and note any minutes from parish council committees**

Planning – minutes noted.

Environment – no report

Finance - no report

#### **21/15 To receive reports from Cornwall Councillors**

Cllr Virr reported –

Welcome to the new civic year. Congratulations on your appointments as Parish Councillors. Thanks for all you hard work to come!

4 More Years I am delighted and honoured to have been re-elected as your County Councillor for four more years. It is vital that we work closely together in serving our community. Please do not hesitate to speak to me frankly about any concerns you have.

Highway Priorities Residents have raised the following concerns regarding Highways: Speeding on Polmear Road, dangerous road narrowing Polmear Road, Speeding around Par 'ring road' and speeds on entry to Tywardreath Highway. I will be proposing schemes through the Community Network Highway Scheme.

Bin Par Beach I am delighted to inform the Council that I have persuaded Cornwall Council to add the bin associated with the Par Sands Play Area to the work scheme for Biffa. This should ensure that the bin is now regularly emptied.

Cabinet I am also privileged to have been appointed to the Cornwall Council Cabinet, serving as the portfolio holder for adults. This will allow me to bring my extensive NHS experience to improving social care and integration of the services between health and social care.

New Inn I welcome the new owners of the New Inn to Tywardreath. It has been great to see the energy with which they have reopened the pub with a new menu and plans for expansion.

Unlocking Covid I welcome the recent unlocking of the Covid restrictions and the allowing of outdoor dining. Thanks to everyone for their keeping of the restrictions and the amazing roll out of the vaccine that has led to a dramatic reduction of the viral cases in the county.

Planning Enforcement I have recently been contacted regarding concerned residents over a new retail outlet in Par

In response to a query from the Parish Clerk, Cllr Virr confirmed that he was not in favour of a 30 mph radar speed sign in Par Green as he was pushing for a 20mph limit there and it would send out the wrong message, but that he would support a sign in Tehidy Road. Cllr Hughes responded that the local community had been pressing the Parish Council and Cllr Rowse for a sign in Par Green for a considerable time and that the Parish Council had resolved to supply one; he did not think it was acceptable for the Parish Council to fail to deliver on its resolution. There was general agreement with this view.

#### **21/16 Individual Councillor Responsibilities**

Cllr A Wildish proposed, Cllr Hughes seconded and it was RESOLVED that the following members should be Lead Councillors on the following projects

NDP – Cllr A Wildish, Cllr Hughes

Public Toilets – Cllr Mount

Play Area – Cllr Shroff

Allotments – Cllr A Wildish

#### **21/17 Correspondence – for information only**

Correspondence was 'left on the table' for Councillors attention.

#### **21/18 Co-option of Councillors**

It was agreed that the vacant seats should be advertised on the Parish Council website and notice boards, PL24 magazine and on social media with a closing date of midnight on 30<sup>th</sup> June.

**21/19 Adoption of the Statement of Assurance to 31<sup>st</sup> March 2021**

Members having responded to the questions in the affirmative, it was proposed by Cllr Phillips, seconded Cllr Hughes and RESOLVED that Annual Governance Statement to 31<sup>st</sup> March 2021 be approved.

**21/20 Adoption of the Annual Accounts to 31<sup>st</sup> March 2021**

Cllr Phillips confirmed that he had carried out an internal audit of the accounts prepared by the Parish Clerk/RFO and found them to be a true record of the council's financial position. He then proposed, Cllr A Wildish seconded and it was RESOLVED that the Annual Accounts to 31<sup>st</sup> March 2021 be adopted.

**21/21 Parish Councillors Reports**

Cllr Phillips reported that he was now able to access online banking to carry out his internal audit responsibilities.

Cllr Philips had visited the toilets with John Page who had undertaken to provide a list of how the systems work. Cllr Phillips considered there were inherent weaknesses in the setup of the operation of the facilities and a way of handling emergency callouts was needed. Cllr Mount agreed to produce a list of maintenance issues needed going forward for discussion at the June Council meeting.

Cllr Hughes noted that Varcoe House at the end of Polmear and would be useful for conversion into affordable flats

**Date of next meeting** – 3<sup>rd</sup> June 2021

**Meeting Closed**      6.50pm