

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a Remote Tywardreath and Par Parish Council Meeting held on 1<sup>st</sup> April 2021 at 5.45pm via Zoom**

**Present** Cllrs C Wildish (Chairman), Hughes, Mount, Page, Phillips, Rowse (part), Shroff and Taylor

**In attendance** The Parish Clerk, Sally Vincent  
Cornwall Cllr P Giles  
Cornwall Cllr A Virr (part)

**20/169 To receive and accept apologies for absence**  
Cllr A Wildish

#### **20/170 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2021

#### **20/171 Public Questions**

None

#### **20/172 To approve the minutes of the Meeting held on 4 March 2021**

Cllr Rowse proposed, Cllr Mount seconded and it was RESOLVED that the minutes be approved and signed by the Chairman.

#### **20/173 Matters arising from the minutes not on the Agenda – *for report only***

None

#### **20/174 To receive the Cornwall Councillors Reports**

**Cllr Giles** – reported

Just under a thousand cases were dealt with during Lockdown from food, support, help with benefits, debts and furniture. St Blazey Recycle was one of the only facilities in Cornwall, who remained, not open but accessible to social services for people in need.

I would like to thank the Parish Council for their support in the last 4 years, especially Sally and Caroline. This will be my last meeting with you regardless of the election result due to boundary changes. It has been an honour to serve you and the residents of Par.

**Cllr Virr** – no report

**Cllr Rowse** – no report

#### **20/175 To receive reports from Parish Council Representatives**

Par Beach Management Group Cllr Page noted that the detail of the meeting earlier in the day had already been dealt with by Cllr Rowse

**20/176 To receive and note any minutes from Parish Council Committees**

Planning – minutes noted. Cllr Hughes confirmed that CC planning had acknowledged the Parish Council’s concerns about tree works at Trenythron.

Environment – no report

Finance – minutes noted

**20/177 Correspondence**

Correspondence had been electronically circulated to members and was ‘left on the table’ for Councillors attention.

**20/178 Accounts for Approval**

Cllr Phillips proposed, Cllr Rowse seconded and it was RESOLVED that payment of accounts totalling £1,161.41 be approved.

**20/179 Resolutions from Councillors**

Cllr Phillips moved his resolution ‘*If the facility for remote meetings is not extended, delegated power is vested in the Parish Clerk/RFO to fulfil the financial obligations of the Parish Council without approval by full Council for a period of up to 6 months beginning on 6<sup>th</sup> May 2021.*’ This was seconded by Cllr Hughes and RESOLVED.

Cllr Virr left the meeting

**20/180 Par Beach Public Conveniences**

1. The Parish Clerk reported that the Cormac SLA had been cancelled but the company was insisting on 3 months-notice so they would be continuing to clean until mid-June. Cormac had also cited TUPE obligations but she had successfully rebutted these. Cllr Mount had undertaken to contact the new cleaning company to explain the situation and confirm that Cormac would be supplying all consumables until June. In any event All Shine would be unable to begin cleaning in the immediate future as documentation was incomplete and keys had yet to be handed over Cllr Mount and Cllr C Wildish were chasing up the necessary paperwork.
2. Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the Parish Council handyman should empty the coinpays in future
3. Cllr Page had received a quote for the installation of a notice board at the site to display details of ownership, the cleaning company and who to contact if there were any problems. Cllr Shroff felt strongly that a notice board was unnecessary and that a simple sign produced by a local company would be sufficient. Cllr Page proposed that a notice board should be purchased but the proposal failed to find a seconder. Cllr Shroff then proposed, Cllr Taylor seconded and it was RESOLVED that a sign should be purchased.
4. Cllr Page had obtained a quote for ‘Public Convenience’ signage and he proposed, Cllr C Wildish seconded and it was RESOLVED that this signage should be purchased.

**20/181 Par & St Blaise Flood Plan**

Cllr Taylor reported that the intention was to update the Flood Plan, which had been in place for 10 years. This was an opportunity to include Snowlands in the Plan as until now it had been excluded; he confirmed that St Blaise Town Council had already supported the revisions. Cllr C Wildish noted that it was good that Snowlands was now getting involved and hoped that there would be future co-operation between them and the Group.

Cllr Rowse left the meeting

Cllr Hughes proposed, Cllr C Wildish seconded and it was RESOLVED that Tywardreath & Par Parish Council should endorse the revisions to the Plan.

#### **20/182 Radar Speed Signs**

No report

#### **20/183 Review of Standing Orders & Financial Regulations**

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the amendments to Standing Orders should be approved.

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that the amendments to Financial Regulations should be approved

#### **20/184 Action Plan**

Ongoing, no update

#### **20/185 Vine Place**

Ongoing, no update

#### **20/186 Parish Councillors Reports**

Cllr Phillips reported that he was still in the process of amending the mandate of the Parish Council's bank account.

Cllr Shroff reported that he had visited the Polmear Orchard; The trees were looking good and healthy but the grass was beginning to grow.

Cllr Phillips had purchased some lubricating oil for the Par Beach toilets, which he would leave in the control room. Cllr Giles confirmed that he would supply a storage cupboard to put in the room.

The Parish Clerk reported that she was in the process of destroying old paper records in order to be GDPR compliant and this would mean that the Parish Council's 4 drawer filing cabinet would no longer be required. Members agreed that the cabinet should be donated to St Blaise RRR and Cllr Giles agreed to arrange collection.

Cllr Page reported that he would not be standing for re-election in May. On behalf of the Parish Council, Cllr C Wildish thanked him for all his work for the community during his term of office; she was sorry he had made the decision to leave and wished him all the best in the future.

**Date of Next Meeting** Annual Meeting of the Council, date to be confirmed

**Meeting Closed** 6.38pm

