

Submission  
(Week 0)

### Formal Submission (Regulation 15):

- Electronic submission of the draft documents. See guidance note

1 week

### Legal Compliance Stage:

- The draft undergoes legal compliance checks. A Legal Compliance Report and Comprehensive Impact Assessment (CIA) is produced

5 weeks

### CIA and Legal Compliance Report Sign off

- The documents are signed off by internal teams \*

6 weeks

### Formal Submission Public Consultation (Regulation 16):

- The LPA will organise a press release in the local paper once the Steering Group have identified locations for viewings of paper copies of the draft plan
- 6 week public consultation (paper copies of the draft documents will be sent to the specified sites and available to view online)
- During the consultation, the LPA will apply for an Independent Examiner
- Consultation comments collated and sent to the Steering Group

12 weeks

### Independent Examination

- Once the Neighbourhood Planning Independent Examiner Referral Service (NPIERS) have supplied options of Examiners, the QB and LPA are able to decide on the Independent Examiner
- The draft documents will be sent off for Examination. This typically takes 4-6 weeks. \*\*
- The Draft Examiners Report will be sent to the QB for fact checking
- The Examiner's Report will be sent to the LPA, stating recommended amendments

14 weeks

20 weeks

### Examiners Report

- The Examiner's Report will be sent to the QB, stating recommended amendments
- The appropriate amendments will be emailed to the Examiner and the report finalised \*\*\*

22 weeks

### Referendum

- The 'Proceed To Referendum' report is signed off by internal teams \*
- The signed report will be sent to the Steering Group
- The LPA will organise the referendum \*\*\*

24 weeks

30 weeks

### Adoption

- A 'Results Of Poll' document and formal adoption report will be sent to the QB
- The NDP will now be a statutory instrument for considering planning proposals

Adoption  
(Week 30)

**Note:**

QB= Qualifying body (Town or Parish Council)

LPA= Local Planning Authority (Cornwall Council)

\* This can take up to 4 weeks

\*\* Dependent on the independent examiner and complexity of the draft plan

\*\*\* Requires fact checking from LPA and QB