

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a the Tywardreath and Par Parish Council Meeting held on 5th March 2020 at the Par Track Pavilion

Present Cllrs C Wildish (Chairman), Hughes, Mount, Page, Phillips, Rowse, Taylor,

In attendance The Parish Clerk, Sally Vincent
Cornwall Cllr P Giles

19/163 To receive and accept apologies for absence
Cllr Shroff, Cllr A Wildish, Cornwall Cllr A Virr

19/164 Declaration of Interests

1. Pecuniary – None
2. Non Registerable – None.
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2021

19/165 Public Questions

None

19/166 To approve the minutes of the Meeting held on 6th February 2020
Cllr Page proposed, Cllr Taylor seconded and it was RESOLVED that the minutes be approved and signed by the Chairman.

19/167 Matters arising from the minutes not on the Agenda – *for report only*
None

19/168 To receive the Cornwall Councillors Reports

Cllr Virr – had supplied the following report

Speeding Tywardreath I am pleased to report that after chasing up Cornwall Council, poles have been put up in the village in preparation for the ‘covert’ traffic speed monitoring.

Flooding St Andrew’s Road During the recent successive storms there was considerable surface water collecting on the corner of St Andrew’s Road. Cornwall Council investigated this, but found the drains to be clear. The cause was saturation of the land around into which the water drains, this is despite the recent digging out of the trench alongside the road. I will keep this under review to see if any further works are necessary or whether this was just exceptional.

Tywardreath Shop I welcome the news of new owners in the shop and I wish them every success for their forthcoming opening.

Tywardreath Hill Road Closure I have chased up Cornwall Council on the delay to the works on the wall. They are still in the design stage. They have

scheduled the works to be commenced in the first part of the next financial year.

Coronavirus Please can I ask councillors to follow closely the advice of Public Health England. The key advice is good handwashing, telephoning NHS 111 if you are concerned you may have contracted the virus and avoiding local GP surgeries or A&E departments. The good news is that for the vast majority of residents this will be a minor illness only. Cornwall Council is also leading on emergency planning and I will forward to Council chairs any important information received.

Cllr Giles – reported

Last month I was one of the two Cornwall Councillors selected, to represent Cornwall Council at the Fire & Rescue Leadership Essentials Seminar. It was interesting to hear how the role of a firefighter is evolving. They are spending more time out in the community, fitting smoke alarms and working closely with social services, reporting back, anyone they feel is in a vulnerable position, be that as a fire risk due to hoarding or someone who is socially excluded and off the radar to associations who could help.

At the Neighbourhood OSC meeting today, our Chief Fire Officer reported that 15 new 12 tonne appliances were being rolled out around Cornwall, replacing the traditional appliance. A smaller vehicle is to be deployed from Fowey, which will be able to access smaller roads and hard to get to dwellings in the surrounding area, welcoming news I am sure for the residents of the back streets of Tywardreath.

I attended the monthly meeting of PL24 Community Association last Monday. Four members of the committee resigned, threatening the future of the association and the good work it does for our community. An extraordinary meeting has been called for Monday 30 March 6pm at St Blazey Football Club, to discuss the future of the association and to gauge public interest in getting involved. We would urge some of our community to attend and pledge their support in whatever way they can, it would be sad to see the Association fold.

At Full Council in February, I voted against the 3.99% rise in Council Tax, as myself and many other Councillors felt that there hadn't been enough time to scrutinise the content. Never the less, it was voted through, putting another £60 on a Band D properties annual council tax charge.

One of the biggest issues I am contacted about, is speeding. A gentleman called Gary King, is spearheading the setting up of three teams in three network areas, who will go out in teams of a minimum of three people, to register speed in areas identified as having a problem with speeding (not A roads). Training and equipment will be supplied, he would like to speak to anyone interested in being included in a team, his email is gary.king@devonandcornwall.pnn.police.uk

And finally, the first tranche of students has nearly completed their NVQ2 Cookery Course, I am very excited to be in negotiations with Eden, to move them into employment. The next course starts on April 6 and I am now looking for the next 10 students. Anyone interested must be actively seeking employment, and the course is postcode dependant. I can be emailed on Pauline.giles@cornwallcouncillors.org.uk if anyone wants to check if they are eligible.

Cllr Rowse – reported

Recently, on National Walk your Dog Day, I met with Cllr John Page in his unofficial capacity as a parish council dog warden. Cllr Page and I, as part of the 'we're watching you' dog fouling pilot scheme that Par is taking part in, walked around the beach and the village looking for dog fouling hotspots and decided on particularly bad areas in Par – one at the beach and one on Eastcliffe Road. As we were walking around, we were also looking to catch those in the act so that they could be reported. The pilot scheme is working well and the posters seem to be proving popular – so let's wait and see what the results of the pilot scheme are.

I am pleased to confirm that two projects I have given money to in Par from my community chest are Friends of Par Beach for some nice new interpretation boards at Par Beach, and to Glencliffe Community Garden on the one-way system to invest in a CCTV to catch those who have been causing anti-social behaviour in our wonderful community garden. Hopefully this will catch those in the act, and defer them from making any more damage.

This evening I met with parish councillors and flood wardens to discuss a joined up approach to really improving the flood defences in Par and ensuring that we utilise the twice year drainage and gully maintenance works as best as we can to ensure maximum effect. It needs to be done, but it needs to be done properly. We will be doing a full drainage survey in the coming weeks.

I have recently started discussions with Cornwall Council to have a community forest over at Par Beach on the old park site at the back of the Indian site. Watch this space!

If there is anything that anyone wants to raise with me then please get in touch at jordan.rowse@cornwallcouncillors.org.uk

19/169 To receive reports from Parish Council Representatives

Imerys Liaison The main point of contact had changed to Ashley Shopland Ashley.shopland@imerys.com (admin contact lisa.hammer@imerys.com)

19/170 To receive and note any minutes from Parish Council Committees

Planning – minutes noted

Environment – minutes noted

Finance – no report

19/171 Correspondence

Correspondence had been electronically circulated to members and was 'left on the table' for Councillors attention.

19/172 Accounts for Approval

Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that payment of accounts totalling £4,163.16 be approved.

Cllr Taylor updated the meeting on prices/designs for a replacement bus shelter in Eastcliffe Road. He confirmed that the Environment Committee's recommendation was for a 3-bay barrel roof shelter with full end panels and perch seating from Ace Shelters. Cllr Hughes noted that Par Track was looking for a shelter and would possibly take the old one to save the cost of the company removing it. Cllr Hughes then proposed, Cllr Taylor seconded and it was RESOLVED that the Environment Committee's recommendation should be accepted and the shelter purchased.

19/173 Resolutions from Councillors

None

19/174 Neighbourhood Plan

Cllr Hughes reported

At the NP Planning Surgery on Friday 17th January the Planning Officer said that our NDP already carries some weight. Carlyon Parish's NDP is not as advanced as ours but CC referred to it when making a planning decision and the Inspector gave this consideration when the application went through to appeal, even though the NDP does not yet have statutory weight. Tywardreath and Par Parish Council may wish to consider referencing the NDP where appropriate when taking decisions. The NDP will carry greater weight after the pre-submission consultation phase and yet more weight once it has been examined by the External Inspector. It will have full statutory weight a day after the community supports it in the referendum. It was that the PC may wish to start reviewing outcomes of planning application appeals where the NDP has been referenced and keep a record of these.

Feedback from CC on the Strategic Environmental Assessment (SEA) version of the NDP was positive and it was confirmed that we do not need to undertake the formal SEA process. The Ecology department (Environment Service) noted that "the environmental section was excellent and would serve as a good model for others to follow." The Sustainability Check has also been recommended as a model to other NP groups. CC Officer comments were detailed and most have been incorporated into the updated Regulation 14 version of the NDP. The officer responsible for "Flooding" (Environment Service) detailed the issues (and possible policy statements) around Par Beach, including its possible designation as a Coastal Change Management Area within a Shoreline Management policy. Following further discussions with officers, we have produced an Appendix (M) instead of a policy, drawing on information currently available. Extra text has also been inserted into the NDP where appropriate to highlight the importance of flood risk management to the parish.

CC has produced a Contaminated Land Strategy Inspection Strategy, This has implications for our parish, because of past mining activity, and a document on this will be added to the Appendix. There are 4 key documents associated with the NDP itself at this stage: the Plan itself; the Evidence Summary which lists the sources; the Appendix and the Sustainability Check. JE and AW have designed covers for and formatted the Regulation 14 updated documents; and SG members have had the opportunity to comment on revisions. Public appeals for proof-readers (on social media and via the PL24 magazine) resulted in 2 offers of help. We are grateful to Sue Shroff and John Armitage for their assistance in this lengthy, painstaking task.

Planning for the next stage in the process is underway. Once they have been finalised and proof-read, the Regulation 14 version of the documents will be uploaded to the NDP section of the Parish Council website. The process should then continue as outlined later below (coronavirus allowing).

The Parish Council will carry out the Regulation 14 pre-submission consultation between 30th March 2020 and 18th May 2020. As part of this consultation, a display will be put up at Cornubia on Saturday 4th April and

will remain there for the Craft Fair on Sunday 5th April. The Annual Parish Assembly is on Thursday 7th May and the display will be put up for this. SG members will be present at both events. The consultation will be widely publicised via posters throughout the parish, via social media and through emails to individual community groups and businesses as well as to all those residents who have subscribed to the email update list.

Overview: Consultation Process > Referendum

At the end of the consultation period, the PC is required to E-mail CC stating that the plan is being formally submitted at Regulation 14 of the Neighbourhood Planning Regulation 2012 amended, with a web link and listing the documents.

During the Regulation 14 Parish Council consultation period and after 18th May, all comments are collated and recorded in the Consultation Statement with a note on action taken (and amendments made if applicable).

A Basic Conditions Statement is completed by the NP Group, probably using an experienced consultant.

PC must sign off on the documents at this point by E-mail to CC stating that the plan is being formally submitted at Regulation 15 of the Neighbourhood Planning Regulation 2012 amended with a web link and listing the documents. CC NP Officer compiles a legal compliance report. This normally takes 2/3 weeks but CC may raise issues at this point, so could be longer. CC then implements a 6 week statutory consultation (Regulation 16) and also arranges for an External Examiner at this point.

The examiner is appointed and the CC officer sends all the responses to the examiner and parish council. The parish council can then review the comments and decide whether to submit any comments to the examiner. All correspondence for the examination is submitted through the neighbourhood planning team. The examiner will send a clarification note with a list of queries for CC and the parish council. The examiner then sends through the draft examination report for fact checking and it is then finalised. We then agree who amends the plan with the examiner recommendations. Either Cornwall Council's Neighbourhood Planning Team or the Parish Council does this. The finalised plan is then agreed. The plan then has to be signed off with the examination modifications (all done by Cornwall Council) as it is a legal document before proceeding to referendum. Cornwall Council administers the referendum process.

As can be seen from the foregoing, from this point on, the progress of the Plan is largely out of our hands being entirely controlled by the statutory processes and procedures. If all goes smoothly, a referendum could take place in about 20 weeks (i.e. mid-August) although it might be considered expedient to delay the referendum until early September to avoid the holiday period. At this stage we may consider leafletting households, static displays or other means to persuade people to vote.

19/175 Public Conveniences

Cllr Page reported that he had compiled a list of small, regular maintenance jobs required at both the toilets and the play area and he proposed, Cllr Hughes seconded and it was RESOLVED that Russell Maclaren should be asked to undertake these.

Cllr Phillips reported that Healthmatic had been asked to attend the site and renew the locking systems. The date for this was yet to be confirmed.
Cllr Phillips and the Parish Clerk were investigating the commissioning of the PV Panels

The Parish Clerk reported that she had been advised that the parish council should request pre-application advice in respect of developing the Hamleys Corner toilet block. Cllr Rowse proposed, Cllr Mount seconded and it was RESOLVED that this should be done.

19/176 Vine Place Devolution

No update

19/177 Tenancy at Will (Polmear Orchard)

No update but Cllr Rowse was due to meet CC legal the following week to discuss.

19/178 Time & Tide Bell

Cllr C Wildish reported that a meeting was scheduled in 24th March to progress the project

19/179 Dog Fouling Pilot Scheme

Cllr Page and Cllr Rowse reported that the signage was in place and early indications were that it appeared to be working

19/180 Evolis Speed Signs

Cllr C Wildish reported that she had contacted Rachael Tatlow who had said that it was up to the parish council to establish where signage was required but that it must be on existing posts. She had looked quickly around the parish but there appeared to be nowhere obvious. Cllr Rowse agreed to investigate.

19/181 Venue for Future Meetings

Cllr C Wildish proposed, Cllr Taylor seconded and it was RESOLVED that, given Par Track was no longer suitable for meetings, Tywardreath Village Hall should be booked for main council meetings on the 1st Thursday of the month and Cornubia for the planning/environment meetings on the 3rd Thursday, starting from 1st April

19/182 Parish Councillors Reports

Cllr Hughes reported that N Power Cornwall was now N Power CIC
Cllr C Wildish reported that PCSO Julie Carpenter had offered to accompany anybody with particular concerns over speeding to any sites in the parish to monitor speed with a speed gun
Cllr Page asked if anybody would help with emptying the coin boxes at the toilets. Cllr Mount agreed to help.
Cllr Mount reported some speeding issues on Polmear Road

Cllr Rowse proposed, Cllr Phillips seconded and it was RESOLVED that the press and public should be excluded from the meeting in accordance with the Local Government Act 1972, as amended, during consideration of the following

business on the grounds that it would likely to involve the disclosure of exempt information of the following description – commercial sensitivity

Date of Next Meeting 2nd April 2020