

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 21st November 2019 at the Village Hall, Tywardreath at 6.25pm

Present Cllrs Phillips, Hughes, Taylor, C Wildish (*ex-officio*)

In attendance The Parish Clerk, Sally Vincent

19/14 Apologies Cllr Rowse, Cllr A Wildish

19/15 Declaration of Interests

1. Pecuniary - None
2. Non registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2021.

19/16 Public Questions

None

19/17 Minutes of the meeting of 15th August 2019

Proposed Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the minutes be confirmed and signed by the Chairman

19/18 Matters arising on items not on the Agenda - *for report only*

None

19/19 To receive Environment Committee Risk Assessment Schedule and 2020/2021 Budget Proposals

Budget proposals received. Risk Assessment awaited.

19/20 To consider risk assessment schedules, including public liability and fidelity cover and sign off

It was proposed by Cllr Hughes, seconded Cllr C Wildish and RESOLVED that the risk assessment schedule should be signed off and that the public liability and fidelity cover was adequate.

19/21 To review Parish Clerk Job Profile/Salary/Hours

It was proposed by Cllr C Wildish, seconded Cllr Taylor and RESOLVED that the Clerk's hours remain at 10 but rise to point 33 (former point 39) and the existing arrangement for holiday should continue.

19/22 To review Earmarked Reserves 2019/2020 and Allocate Earmarked Reserves 2020/2021

It was proposed by Cllr Hughes, seconded Cllr C Phillips and RESOLVED that the following reserves should be earmarked for 2020/2021

Flood Plan	£500
Par Beach	£14,500
Neighbourhood Plan	Balance of 2019 allocation (£3033.56 @ 1/4/19)
Clerks Gratuity	£4240
Tywardreath Sunshine Gym	£4,000
Hamley's Corner	£40,000
Devolution costs	£4,000
Community Warden	£10,000
Footpath Contingency	£250
Speed Signage	£7,000

19/23 Budget 2020/2021

The Environment Committee had submitted its proposed budget for consideration and this was studied by members. Having considered all the financial information available a draft budget was formulated and Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that a recommendation should be made to full council that the precept for 2020/2021 should remain unchanged at £41,838.00.

Date of Next Meeting – to be arranged

Meeting Closed 7.27pm