

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

Minutes of a Meeting of Tywardreath & Par Parish Council Finance Committee held on 17th November 2016 at the Village Hall, Tywardreath at 7.15pm

Present Cllrs Phillips, Hughes, Taylor and Wildish

In attendance The Parish Clerk, Sally Vincent

16/10 Apologies None

16/11 Declaration of Interests

1. Pecuniary - None
2. Non registerable – Cllr Taylor declared a non- registerable interest in agenda item 16/19 in relation to Fourways
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until May 2017.

16/12 Public Questions

None

16/13 Minutes of the meeting of 23rd August 2016

Proposed Cllr Taylor, seconded Cllr Hughes and RESOLVED that the minutes be confirmed and signed by the Chairman

16/14 Matters arising on items not on the Agenda - *for report only*

None

16/15 To receive Environment Committee Risk Assessment Schedule

Awaited

16/16 To consider risk assessment schedules, including public liability and fidelity cover and sign off

It was proposed by Cllr Hughes, seconded Cllr Wildish and RESOLVED that the risk assessment schedule should be signed off and that the public liability and fidelity cover was adequate

16/17 To review Parish Clerk Job Profile/Salary/Hours

It was proposed by Cllr Taylor, seconded Cllr Phillips that the Clerk's hours should remain at eight at point 34

16/18 To review Earmarked Reserves 2016/2017 and Allocate Earmarked Reserves 2017/2018

It was proposed by Cllr Wildish, seconded Cllr Hughes and RESOLVED that the following reserves should be earmarked for 2017/2018

Allotments £3000.00

Flood Plan	£500.00
Par Beach	£10,000.00
Neighbourhood Plan	Balance of 2016 allocation
Clerks Gratuity	£3500.00
Play Areas	£15,000.00
Hamley's Corner	£15,000.00
Devolution costs	£5,000.00
Footpath Contingency	£10,000.00

16/19 Budget 2017/2018

It was agreed that £2,500 should be budgeted for Fourways as a one-off donation and payable only if match funding was achieved.

The Environment Committee had not submitted its proposed budget for consideration so approximate figures were utilised.

Having considered all the financial information available a draft budget was formulated and Cllr Phillips proposed, Cllr Hughes seconded and it was RESOLVED that a recommendation should be made to full council that the precept for 2017/2018 should be £41,838.00, an increase of 4%

Date of Next Meeting – to be arranged

Meeting Closed 8.15pm