

# TYWARDREATH AND PAR PARISH COUNCIL

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**Chairman**  
Cllr Mrs Caroline Wildish  
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**Parish Clerk**  
Mrs Sally Vincent JP  
Colcerrow Farm  
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PL24 2RZ  
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Notice is hereby given that there will be a meeting of the Parish Council Finance Committee on Thursday 17<sup>th</sup> November 2016 at Tywardreath Village Hall at 7.15pm

## AGENDA

1. To receive apologies for absence
2. Declaration of Interests
  - 1) Pecuniary
  - 2) Non Pecuniary
  - 3) Dispensations
3. Public Questions/Participation
4. Minutes of the meeting of 23<sup>rd</sup> August 2016
5. Matters arising on items not on the Agenda - *for report only*
6. To receive Environment Committee Risk Assessment Schedule
7. To consider risk assessment schedules, including public liability and fidelity cover and sign off
8. To review Parish Clerk Job Profile/Salary/Hours
9. To review Earmarked Reserves 2016/2017 and Allocate Earmarked Reserves for 2017/2018
10. Budget 2017/2018  
*Purpose: To formulate a budget for 2017/2018 and calculate a precept requirement for recommendation to full council on 1<sup>st</sup> December 2016*
11. Date of Next Meeting – to be arranged

Sally Vincent  
Parish Clerk  
11<sup>th</sup> Nov. 2016